

**CONNECTICUT STATE DEPARTMENT OF EDUCATION**  
**Bureau of Health and Nutrition Services and Child/ Family/School Partnerships**  
**25 Industrial Park Road**  
**Middletown, Connecticut 06457**

TO: Sponsors of School Nutrition Programs

FROM: Maureen B. Staggenborg, Director  
Child Nutrition Programs

DATE: August 25, 2006

SUBJECT: **Operational Memorandum # 21-06**  
**In-Classroom School Breakfast Pilot Program - Request for Proposals**

Public Act 06-135 established a grant for in-classroom school breakfast programs. The Connecticut State Department of Education will manage the grant competition and award grants to eligible local education agencies and schools.

The Request for Proposal (RFP) for the In-Classroom School Breakfast Pilot Program grant is enclosed.

This grant offers an opportunity to implement a cost-effective, pilot program to promote school breakfast program participation.

Grants-in-aid will be made available to state charter schools, local and regional boards of education, private schools, regional educational service grants and endowed academies for the purpose of assisting up to ten severe need schools, as defined by federal law governing school nutrition programs, to establish in-classroom school breakfast programs.

Please note that grant applications (the original plus four copies), **IRRESPECTIVE OF POSTMARK DATE AND MEANS OF TRANSMITTAL**, must be **received** at **25 Industrial Park Road, Middletown, CT 06457, Attn. RoseAnna Holliday by 4:30 p.m. on Friday, September 29, 2006. EXTENSIONS WILL NOT BE GIVEN.**

Please direct any questions about the In-Classroom School Breakfast Pilot Program RFP to RoseAnna Holliday at [roseanna.holliday@ct.gov](mailto:roseanna.holliday@ct.gov) or (860) 807-2064.

MS: ms  
Enclosures