

CONNECTICUT STATE DEPARTMENT OF EDUCATION
 BUREAU OF HEALTH AND NUTRITION SERVICES AND
 CHILD/FAMILY/SCHOOL PARTNERSHIPS
 25 INDUSTRIAL PARK ROAD
 MIDDLETOWN, CONNECTICUT 06457-1520

TO: National School Lunch, School Breakfast and Special Milk Program Sponsors

FROM: Charlene Russell-Tucker, Chief
 Bureau of Health and Nutrition Services and Child/Family/School Partnerships

DATE: November 22, 2006

SUBJECT: Operational Memorandum #05-07
Changes in Nutrition Staffing at the State Agency

As many of you know, the Child Nutrition Programs' Director Maureen Staggenborg retired from State service on September 30, 2006. As a result of Maureen's retirement, there are changes in staff assignments within the Child Nutrition Unit in the Bureau. Please note that I will serve in the capacity of the State Child Nutrition Programs' Director. Additionally, to assist in meeting the needs of the sponsors in a timely and efficient manner, the following consultants will be responsible for providing technical assistance to school nutrition program sponsors in the following **counties**. Please note that you should make every effort to contact the assigned consultant when technical assistance is needed.

<i>COUNTY</i>	<i>CONSULTANT</i>	<i>EMAIL</i>	<i>PHONE</i>
Hartford and Tolland	Teri Dandeneau	teri.dandeneau@ct.gov	860-807-2079
New London, Windham and Middlesex	RoseAnna Holliday	roseanna.holliday@ct.gov	860-807-2064
Fairfield and Litchfield	Lorraine Sternal	lorraine.sternal@ct.gov	860-807-2008
New Haven County	Bob Zwack	robert.zwack@ct.gov	860-807-2081

Additionally, each consultant does oversee specific areas pertaining to the Child Nutrition Programs. Questions pertaining to the following areas may be directed to the corresponding consultant:

- Teri Dandeneau – Verification and Online Claiming/Agreements
- RoseAnna Holliday - Annual Revenue and Expenditure Reports and After School Snack Program
- Lorraine Sternal – HACCP & Food Safety and the Seamless Summer Food Program
- Bob Zwack – Food Management Companies and Procurement

It is also important to note that Susan Fiore continues to be the Nutrition Education Coordinator for our Bureau and she assists in providing technical assistance on School Wellness Policy issues as well as issues pertaining to Public Act 06-63 *An Act Concerning Food and Beverages in Schools*. Susan's contact information is: susan.fiore@ct.gov and 860-807-2075.

Avis Kelly also continues to be the school programs claims processing technician and provides technical assistance on reimbursement processing, online claiming and online agreement issues. Avis' contact information is: avis.kelly@ct.gov and 860-807-2078.

It is our goal to continue to provide efficient service to our sponsors and we look forward to working collaboratively with all of you in operating the Child Nutrition Programs. If you have questions regarding the content of this memorandum, please feel free to contact me at 860-807-2071.

CRT:tdd