



STATE OF CONNECTICUT  
DEPARTMENT OF EDUCATION



**TO:** Sponsors of the National School Lunch Program (NSLP) and School Breakfast Program (SBP)

**FROM:** Paul F. Flinter, Chief  
Bureau of Health/Nutrition, Family Services and Adult Education

**DATE:** February 11, 2008

**SUBJECT: Operational Memorandum # 8-08**  
I. National School Lunch Program (NSLP) Reimbursement and Commodity Food Administrative Fee Charges  
II. National School Breakfast Week

I. Payments due to the Department of Administrative Services (DAS) administrative fees, related to receipt of commodity foods, have been subtracted from the November 2007 NSLP reimbursement checks. The attached report provides a breakdown of: 1) the calculated NSLP reimbursement payment due for that month, 2) the amounts billed by DAS, and 3) the adjusted payment and/or the unadjusted amount that will be subtracted from subsequent NSLP reimbursement checks. This information is provided for accounting purposes and will be posted on the Connecticut State Department of Education website along with this memorandum at <http://www.sde.ct.gov/sde/cwp/view.asp?a=2626&q=322118>.

Questions regarding the amount billed by DAS should be directed to the DAS office at 860-713-5263. Questions regarding the calculated NSLP reimbursement amounts may be directed to Avis Kelly at (860) 807-2078.

II. National School Breakfast Week (NSBW) will be celebrated during the week of **March 3-7, 2008**. The theme for this year is "School Breakfast: Fuel Your Imagination." For more information go to the School Nutrition Association's (SNA) website at:

<http://docs.schoolnutrition.org/meetingsandevents/nsbw2008/index.htm>

Also, the SNA School Breakfast Toolkit may be downloaded at:

<http://docs.schoolnutrition.org/meetingsandevents/nsbw2008/Fuel%20Toolkit.pdf>

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Attachment