

Afterschool Snack Program (ASP)

MONTHLY ATTENDANCE AND SNACK COUNT RECORD FOR SITE/AREA ELIGIBLE SCHOOLS

School/Site: _____

Month/Year: _____ Grades: _____

Complete this worksheet on a daily basis. Use a separate form for each site that operates the ASP. Use the "Date" column as a calendar. For each day the afterschool care program operates, enter the daily attendance. Enter the total daily snacks from the site's *ASP Daily Snack Count Record for Grades K-12 in Site/Area Eligible Schools* or *ASP Daily Snack Count Record for Preschoolers in Site/Area Eligible Schools*. At the end of the month, total the number of snacks served.

Date	Daily Attendance	Number of Snacks Served	Comments
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			
TOTAL:			

ASP MONTHLY ATTENDANCE AND SNACK COUNT RECORD FOR SITE/AREA ELIGIBLE SCHOOLS, continued



For more information, visit the CSDE's [ASP](#) webpage or contact the [school nutrition programs](#) staff in the CSDE Bureau of Health/Nutrition, Family Services and Adult Education, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103.

This form is available in PDF at www.sde.ct.gov/sde/lib/sde/pdf/deps/nutrition/snack/aspmonthly.pdf and Word at www.sde.ct.gov/sde/lib/sde/word_docs/deps/nutrition/snack/aspmonthly.doc.

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- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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