



# STATE OF CONNECTICUT

## DEPARTMENT OF EDUCATION

### Reissuance of Certificates



#### Fact Sheet #117

1. **Am I eligible for reissuance of my initial educator certificate if I have not served under it?**

**Yes.** The initial educator certificate is the first level certificate issued as part of Connecticut's three-tier continuum, and is valid for a period of three years. If an individual has not met the requirements to obtain a provisional educator certificate (the second level certificate issued as part of Connecticut's three-tier continuum), the initial educator certificate may be reissued up to a maximum of five times.

Applicants not serving for a Connecticut board of education at the end of the fifth reissuance, must meet all preparation and eligibility requirements, in effect at the time of application. If all preparation and eligibility requirements are met, and the application is submitted to the Bureau of Certification and Professional Development prior to the expiration date, the individual would then be eligible to receive an initial educator certificate.

2. **Am I eligible for reissuance of my initial educator certificate if I have not served sufficient time to complete BEST and/or ten school months of successful employment?**

**Yes.** Upon recommendation of your employing agent, you may apply for a reissuance.

3. **Can a lapsed initial educator certificate be reissued?**

**Yes.** If you apply within five years of the original expiration date of the first initial educator certificate, you may be eligible for reissuance provided all test requirements in effect at the time of application are met.

If you apply after five years of the original expiration date, you must reapply for an initial educator certificate and meet all course work and eligibility requirements, including three semester hours of credit in education technology, in alternative student assessment or child/adolescent development, and testing.

4. **Can a Certificate of Eligibility (COE) be reissued?**

**No.** The COE is no longer issued.

5. **Am I eligible for a Connecticut certificate if I hold a valid provisional educator certificate and have served under it for less than three years for a Connecticut board of education?**

**Yes.** (1) If you successfully served for a board of education for the school year immediately preceding the date of application, you may be eligible for a provisional educator certificate valid for 96 months, minus the time served for a board of education. (2) You may be eligible for issuance of an initial educator certificate if you meet all course work and eligibility requirements in effect at the time of application

6. **Am I eligible for a Connecticut certificate if my provisional educator certificate has lapsed?**

**Yes.** If your certificate has lapsed, you may be eligible for a certificate provided you meet all course work and eligibility requirements, including testing, in effect at the time of application. Your certificate type will be determined upon evaluation of your application and supporting documentation.

7. **Am I eligible for a Connecticut certificate if I hold a valid provisional educator certificate and have served under it for three or more years, but have not completed the required course work necessary for issuance of a professional educator certificate?**

**Yes.** If you successfully served for a board of education for three or more years, you will be eligible for a provisional educator certificate, valid for 96 months minus the time served.

**Please Note: An application for reissuance of a certificate should be submitted no sooner than six months, or no less than six weeks, prior to the expiration date.**

\*Served means under a valid Connecticut certificate for a local or regional board of education, regional educational service center, unified school district, cooperative arrangement established pursuant to Section 10-158a of the Connecticut General Statutes, the regional vocational-technical school system, approved private special education facilities, the Gilbert School, Norwich Free Academy, and Woodstock Academy.

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**The information contained on this fact sheet is subject to change without notice.**