

Submitting Food and Beverage Products for Approval

Connecticut's *List of Acceptable Foods and Beverages*

The Connecticut State Department of Education (CSDE) reviews foods and beverages for compliance with the nutrition standards and state requirements for foods and beverages in schools. Foods that meet the Connecticut Nutrition Standards and beverages that meet the requirements of section 10-221q of the Connecticut General Statutes will be added to the CSDE's *List of Acceptable Foods and Beverages* at <http://www.sde.ct.gov/sde/cwp/view.asp?a=2626&q=322432>.

To submit a food or beverage product to the CSDE for review, the actual product package or specification sheet must contain the following information:

1. name of manufacturer, exactly as it appears on the product label
2. name of product, exactly as it appears on the product label
3. flavor or variety of product, exactly as it appears on the product label
4. Nutrition Facts label, which must include the following nutrients: calories, total fat, saturated fat, trans fat, sugars, sodium and fiber
5. list of ingredients
6. actual package size
 - must list both serving size and actual package size
 - for frozen desserts, must include both volume (fluid ounces) and weight (ounces or grams) of one serving of the product
7. UPC code for the individual package (i.e., 0-00000-00000-0) and case (i.e., 000-00000-00000-0) or the manufacturer product code if the product does not have a UPC code

Submitting the **actual product packaging** is preferred because it contains the most complete and accurate information.

If the food or beverage product is approved, the CSDE will need to know any distributors that sell these products to schools in Connecticut. This information is added to the vendor column on the CSDE *List of Acceptable Foods and Beverages*.

The CSDE also provides schools with contact information for manufacturers, brokers and distributors on the *Contact Information for Vendors* at <http://www.sde.ct.gov/sde/lib/sde/PDF/DEPS/Student/NutritionEd/VendorsHealthySnacks.pdf>. For any vendor not already listed, the following contact information must be provided:

1. contact name
2. contact title
3. company name
4. company address (street, city, zip code)
5. phone
6. fax
7. e-mail
8. Web site (if available)

Once the information is received by the CSDE, the products will be reviewed and you will be notified of their status via e-mail. The review process is generally completed within 7-10 days.



Please submit all required information via e-mail to susan.fiore@ct.gov, otherwise mail to:
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