

STATE OF CONNECTICUT  
DEPARTMENT OF EDUCATION  
DIVISION OF GRANTS MANAGEMENT  
165 CAPITOL AVENUE  
HARTFORD, CT 06106-1630

LEA NAME		LEA CODE
CONTACT PERSON	TELEPHONE NUMBER	FAX NUMBER
E-MAIL ADDRESS		

PUBLIC SCHOOL FINANCIAL REPORT AND GRANT APPLICATIONS  
FOR THE SCHOOL YEAR ENDING JUNE 30, 2003

SECTION 10-227 OF THE CONNECTICUT GENERAL STATUTES  
MANDATES THE SUBMISSION OF THIS REPORT ON OR BEFORE  
SEPTEMBER 1, 2003

CERTIFICATION #1:

I, the Superintendent of Schools, do hereby swear or affirm that I am aware of the requirements of state law concerning education, and to the best of my knowledge and belief, the board of education maintained schools according to law, with such exceptions as may have been noted, or with such exemptions as may have been granted, during the school year which ended on June 30, 2003.

YES: \_\_\_\_\_ NO: \_\_\_\_\_

CERTIFICATION #2:

I, the Superintendent of Schools, do hereby certify that all data contained herein are correct to the best of my knowledge and in accordance with the statutes governing the various state grants and reporting requirements (Statutory Ref.: C.G.S. 10-66ee, 10-76d, 10-76g as amended by May Special Session P.A. 02-7, Section 1, 10-97, 10-158a, 10-227, 10-253, 10-262f-j as amended by May Special Session P.A. 02-7, Section 2, 10-264i, 10-277, 10-281).

Superintendent's electronic certification entered: **\*\*a YES or NO will be printed here\*\***

If YES is printed after the above statement, this indicates that the Superintendent has certified that the data in this report are correct to the best of his/her knowledge. If a NO is printed, then caution should be exercised as there may be math or content issues which remain unresolved.

**SCHEDULE 1: In-Kind Services Detail of Expenditures**

Report the dollar value of in-kind services provided to the LEA and funded from local municipal tax revenues in Column 1 and the value of in-kind services supported by other than local tax revenues in Column 2. DO NOT report in-kind for food services in this Schedule. (See Schedule 3 for food service instructions.)

LINE	DESCRIPTION OF SERVICE	2002-03 IN-KIND SERVICES	
		FROM LOCAL TAX REVENUES (Col. 1)	OTHER THAN LOCAL TAX REVENUES (Col. 2)
101	Personal Services - Salaries		
102	Personal Services - Employee Benefits		
103	Purchased Professional and Technical Services		
104	Public Utilities		
105	Property and Liability Insurance		
106	Repairs and Maintenance		
107	Rental of Land, Buildings and/or Equipment		
108	Equipment		
109	Minor School Construction		
110	Other In-Kind Services**		
111	In-Kind Services Provided to Secondary Region by Member Town		
112	TOTALS (Col. 1 Total must equal Schedule 9, Line 929; Col. 2 Total must equal Schedule 8, Line 801)	*	*

\*\* Details of Line 110: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\* For local use only. The State Department of Education data processing system will compute this amount automatically. We will provide you with an EDIT/AUDIT report which you should use to confirm your figure.

**SCHEDULE 2: Expenditures for Land, Buildings, Capital Construction and Debt Service**

If the town provided all or some of the information to the superintendent/board of education in order to complete this schedule, provide the town agency contact person, telephone number and e-mail address.

LINE	
201	Contact Person
202	Contact Person's Telephone Number
203	Contact Person's E-mail Address

**Part I: Board of Education and/or Town Expenditures from Local, State, Federal and Other Funding Sources for Public Elementary and Secondary Education Debt Service and Selected Non-Debt Service Capital Construction**

LINE	CODE	DESCRIPTION	AMOUNT (Col. 1)
204	910	Redemption of Principal	
205	830	Interest	
206	xxx	Purchase of Land and Improvements, Acquisition of Buildings, not included in lines 204 or 205	
207	730	Equipment Subject to Reimbursement Under School Construction (Chapter 173), not in lines 204 or 205	
208		Part I Total - Sum of Lines 204 through 207	*

Note: For most school districts, the total expenditures in Part 2 will not reconcile to the total expenditures in Part 1.

Part 2: Board of Education and/or Town Expenditures from Local, State, Federal and Other Funding Sources for Public Elementary and Secondary Education for Current School Year Facility Acquisition and Construction Expenditures (function code 4000) and Interest on Current Loans

**Section A: School Construction Where SDE Has Issued a Project Number**

LINE	SDE PROJECT NUMBER (Col. 1)	PROJECT NAME (Col. 2)	MAJOR TYPE (Col. 3)	AMOUNT (Col. 4)
209.01				
209.02				
209.03				
209.04				
209.05				
209.06				

**Section B: School Construction Where SDE Has Not Issued a Project Number**

LINE	LOCAL REFERENCE NUMBER (Col. 1)	PROJECT NAME (Col. 2)	MAJOR TYPE (Col. 3)	AMOUNT (Col. 4)
210.01				
210.02				
210.03				

LINE	DESCRIPTION	AMOUNT (Col. 4)
297	Total of Part 2 - Sections A and B	*

**Section C: Interest on Current Loans**

LINE	DESCRIPTION	AMOUNT (Col. 1)
298	Interest on Current Loans (repayable within one year of receiving the obligation)	

LINE	DESCRIPTION	AMOUNT (Col. 1)
299	Part 2 Total - Sum of Lines 297 and 298	*

\* For local use only. The State Department of Education data processing system will compute this amount automatically. We will provide you with an EDIT/AUDIT report which you should use to confirm your figure.

**SCHEDULE 3: Food Services**

This schedule is solely for the purpose of determining what amount, if any, you may include in Schedule 9, Line 931 as local contributions.

LINE	DESCRIPTION	AMOUNT (Col. 1)	AMOUNT (Col. 2)
301	Local Contributions for Prior Year's Food Service Program Deficit DO NOT include this amount in Line 302.		
302	Expenditures from Board of Education Budget (Local Sources Only)		
303	Locally Supported In-Kind Services		
304	TOTAL (Sum of Lines 302 and 303)		*
If line 301 is zero and Line 304 is zero (or less than zero), then DO NOT complete the balance of this Schedule and DO NOT include food service expenditures anywhere in this report. Otherwise, proceed with the remainder of this Schedule.			
305	Sales to Students and Adults		
306	Other Sales		
307	Interest Income		
308	Federal and State Grants (Excluding USDA Commodities)		
309	Revenues from Other Than Local Tax Sources		
310	TOTAL REVENUES (Sum of Lines 305 through 309)		*
311	TOTAL EXPENDITURES for Food Service Program**		
312	Net Profit or Loss (Line 310 minus Line 311)		*
If Line 312 is equal to or greater than zero, then DO NOT complete Line 313.			
313	If Line 312 is less than zero, then enter the lesser of the absolute value of Line 304 or the absolute value of Line 312 here.		*
314	Enter the sum of lines 301 and 313 here and in Schedule 9, Line 931.		*

\* For local use only. The State Department of Education data processing system will compute this amount automatically. We will provide you with an EDIT/AUDIT report which you should use to confirm your figure.

\*\* Exclude USDA commodities except for shipping and handling. Include amounts reported on Lines 302 and 303.

SCHEDULE 4: Special Education Expenditures Data					
LINE	CODE	DESCRIPTION	SPECIAL ED. OTHER (Col. 1)	SPECIAL ED. per C.G.S. 10-76f (Col. 2)	TOTAL (Col. 3)
401	111	Certified Personnel			*
402	112	Noncertified Personnel			*
403	200	Employee Benefits			*
404	300 590	Purchased Services			*
405	560	Special Education Tuition to Other Public Schools			*
406	563	Special Education Tuition to Private Schools			*
407	611 641 642	Instructional Supplies			*
408	690	Other Supplies and Materials			*
409	400	Property Services			*
410	510	Special Education Transportation			*
411	730 739	Equipment			*
412	890	All Other Expenditures			*
413	Totals - Sum of Lines 401 through 412		*	*	*
<b>Complete EITHER Line 414 OR Line 415 below: NOT BOTH</b>					Col. 1
414	Expenditures included in Line 413 (col. 1 + col. 2) which relate to high school grades.				\$
415	Percentage of Line 413 (col. 1 + col. 2) which relates to high school grades.				%

\* For local use only. The State Department of Education data processing system will compute this amount automatically. We will provide you with an EDIT/AUDIT report which you should use to confirm your figure.

**SCHEDULE 5: Public School Pupil Transportation**

LINE	DESCRIPTION	VOCATIONAL SCHOOL DATA (Col. 1)	PUPILS TRANSPORTED (Col. 2)	CURRENT EXPENDITURES (Col. 3)	DEBT SERVICE (Col. 4)
501	Total Transportation Expenditures from Local Sources				
502	Nonreimbursable Transportation Expenditures Included in Line 501 Above				
503	Excess Vo-Ag Transportation Costs Beyond Nearest Center				
504	Adjusted Transportation Expenditures (Line 501 minus Lines 502 and 503)			*	*

505	Local Schools (Exclude Special Ed. Pupils Riding on Special Ed. Vehicles)				
506	In-Town Vo-Tech Schools (Nonmembership)				
507	Out-of-Town Vocational Schools and Centers				
508	Number of Pupils in Lines 506 & 507 with Transportation Costs Over \$800				
509	Total Transportation Costs for Pupils in Line 508				
510	Transportation Revenue for Pupils in Line 508				
511	Out-of-Town Magnet Schools				
512	Out-of-Town Public High Schools				
513	Names of Receiving Towns Included in Line 512: _____				
514	Special Education Pupils on Special Ed. Vehicles				
515	Out-of-Town Charter School Transportation				
516	Totals (Cols. 3 and 4 must equal Line 504, Cols. 3 and 4)		*	*	*

517	Transportation Expenditures from Other Than Local Sources				
-----	---	--	--	--	--

518	Expenditures by Member Town of Secondary Region for High School Level Transportation				
-----	--	--	--	--	--

519	Enter an "x" here _____ if you are filing for a public pupil transportation grant under a cooperative arrangement. (See C.G.S. 10-158a.) The Department will compute a reimbursement percentage per C.G.S. 10-266m(b) rather than under C.G.S. 10-266m(a).				
-----	--	--	--	--	--

\* For local use only. The State Department of Education data processing system will compute this amount automatically. We will provide you with an EDIT/AUDIT report which you should use to confirm your figure.

**SCHEDULE 6: Nonpublic School Transportation Expenses and Reimbursement Claim**

Report of in-town transportation for eligible nonpublic elementary and secondary school pupils and out-of-town nonpublic schools. Do not include expenditures funded from other than local sources.

LINE	SCHOOL CODE (Col. 1)	SCHOOL LOCATION (Col. 2)	SCHOOL LEVEL (Col. 3)	NONPUBLIC REIMBURSABLE TRANSPORTATION NAME OF SCHOOL (Col. 4)	NUMBER OF STUDENTS (Col. 5)	ELIGIBLE EXPENDITURES (Col. 6)
601						
602						
603						
604						
605						
606						
607						
608						
609						
610						
611						
612						
613						
614						
615						
616						
617						
618						
619						
620						
699	TOTALS - Sum of Lines 601 through 620				*	*

\* For local use only. The State Department of Education data processing system will compute this amount automatically. We will provide you with an EDIT/AUDIT report which you should use to confirm your figure.

District: \_\_\_\_\_ Code: \_\_\_\_\_

SCHEDULE 7: Tuition and Transportation Revenues for Public Education					
Expenditures Supported By These Revenues Are Included in Schedule 9, Lines 928 & 929.					
LINE	CODE	DESCRIPTION	BOARD OF EDUCATION (Col. 1)	TOWN (Col. 2)	TOTAL (Col. 3)
701	1310	Tuition from Individuals for Regular Education			*
702	1320	Tuition from CT School Districts for Regular Education			*
703	1330	Tuition from Out-of-State School Districts for Regular Education			*
704	1320	Tuition from CT School Districts for Special Ed. (Including Summer School)			*
705	1330	Tuition from All Other Sources for Special Education			*
706	1320	Tuition from All Sources for Summer School (Except Special Education)			*
707	1400	Public Transportation from CT School Districts (Nonspecial Education)			*
708	1400	Public Transportation from Other Sources (Nonspecial Education)			*
709	1400	Public Transportation from CT School Districts (Special Education)			*
710	1400	Public Transportation from Other Sources (Special Education)			*
711		Totals - Sum of Lines 701 through 710	*	*	*

\* For local use only. The State Department of Education data processing system will compute this amount automatically. We will provide you with an EDIT/AUDIT report which you should use to confirm your figure.

**SCHEDULE 8: Expenditures Which Support Public Elementary and Secondary Education**

DO NOT Include These Expenditures in Schedule 9, Lines 928 and 929.

LINE	CODE	DESCRIPTION	AMOUNT (Col. 1)
801	1200	In-Kind Services (Sch. 1, Col. 2 Total)	
<b>DIRECT STATE AND FEDERAL GRANTS</b>			
802	3000	Board of Education Services for the Blind	
803	4300	Bilingual Education (Federal)	
804	4300	Headstart	
805	xxxx	Other Direct Federal Grants**	
806	xxxx	Other Direct State Grants**	
<b>MISCELLANEOUS REVENUE SOURCES</b>			
807	1343	Medicaid	
808	1343	Third Party Billing/Insurance	
809	1920	Contributions	
810	1910	Rentals	
811	1990	Endowment Funds	
812	xxxx	Other Miscellaneous Revenue**	
813	xxxx	Total Miscellaneous Revenue from ED141 Summary Report, Column 3	
<b>STATE GRANTS VIA SDE</b>			
814	xxxx	Total from ED141 Summary Report, Column 3	
815	xxxx	Your Portion of Services/Expenditures from Consortium Grant Payment Arrangement	
816	xxxx	State Grants Managed by a Nonpublic/Quasi-Public Organization Serving Public Education	
817	TOTAL - Sum of Lines 814, 815 and 816		*
<b>FEDERAL GRANTS VIA SDE</b>			
818	xxxx	Total from ED141 Summary Report, Column 3	
819	xxxx	Your Portion of Services/Expenditures from Consortium Grant Payment Arrangement	
820	xxxx	Federal Grants Managed by a Nonpublic/Quasi-Public Organization Serving Public Education	
821	TOTAL - Sum of Lines 818, 819 and 820		*
822	TOTAL - Sum of Lines 801 through 813, 817 and 821		*

\* For local use only. The State Department of Education data processing system will compute this amount automatically. We will provide you with an EDIT/AUDIT report which you should use to confirm your figure.

\*\* Report listing of grant(s) and grant amount(s) in subschedules.

SCHEDULE 9: Regular Program Expenditures Summary		
LINE	DESCRIPTION	AMOUNT (COL. 1)
901	Total Expenditures from Appropriated Budget (Include Encumbrances as at June 30)	
<b>DEDUCTIONS</b>		
List below the amounts included in the budget (Line 901 above) for the following categories of expenditures. These expenditures do not count as Regular Program Expenditures (RPE) for credit towards the Minimum Expenditure Requirement (MER).		
902	Adult Education	
903	Nonpublic Health Services	
904	Nonpublic School Transportation	
905	Continuing Education Programs	
906	Food Services	
907	Prior Year Food Services	
908	Community Services	
909	Tuition Summer School	
910	Debt Service (Including Interest)	
911	Land or Buildings	
912	Major Remodeling	
913	Salaries of Uncertified Staff in Certified Positions	
914	Fringe Benefits of Uncertified Staff in Certified Positions	
915	Vo-Ag Adult and Out-of-School Youth	
916	Noneducational Expenditures	
917	Secondary Region's Assessment to the Member Town	
918.01	Other (describe) _____	
918.02	Other (describe) _____	
918.03	Other (describe) _____	
919	Total Deductions (Sum of Lines 902 through 918.99)	*
<b>ADDITIONS</b>		
List below the amounts <b>not</b> included in the budget (Line 901 above) for the following categories of expenditures. As additions, these items become part of your Adjusted Board Budgeted Expenditures included in Line 928.		
920	Excess Cost Special Education Grant and/or State Agency Placement Grant	
921	Additional Special Education Tuition	
922	Magnet School Transportation Grant	
923	Expenditures made from School Construction Progress Payment Grant for Minor Remodeling	
924.01	Other (describe) _____	
924.02	Other (describe) _____	
925	Total Additions (Sum of Lines 920 through 924.99)	*
926	Subtotal (Line 901 minus Line 919 plus Line 925)	*
927	Unliquidated Encumbrances from Prior Year	
928	Adjusted Board Budgeted Expenditures (Line 926 minus Line 927)	*
929	In-Kind Services (Local) (from Schedule 1, Line 112 Col. 1)	
930	Adjustment for Debt Service (from ED452(s))	
931	Adjustment for Food Service (from Schedule 3, Line 314)	
932	Special Education (from Schedule 4, Line 413, Col. 2)	
933	Public Pupil Transportation (from Schedule 5, Line 504, Col. 3 minus Line 514, Col. 3)	
934	Vo-Ag Operating Grant	
935	Tuition Received for Nonresident Students in Regular Education Programs (from Schedule 7, sum of Lines 701, 702, 703 and 706)	
936	Regular Program Expenditures (sum of Lines 928 through 931 minus (sum of Lines 932 through 935))	*

\* For local use only. The State Department of Education data processing system will compute this amount automatically. We will provide you with an EDIT/AUDIT report which you should use to confirm your figure.

SCHEDULE 10: Claim For Exceeding Statutory School Year		
LINE		
1001	Enter an "x" here _____ and do not complete the balance of this schedule if the district did not exceed 180 days and 900 hours.	
<p>Complete Line 1002 and the applicable Lines 1003 to 1008 only if you seek credit, in the calculation of your resident student and average daily membership counts, for exceeding 180 days and 900 hours of school (450 hours for kindergarten). Data must apply to ALL public schools operated by your district. DO NOT include summer school.</p>		
LINE	DESCRIPTION	DATE (Col. 1)
1002	Date on which your district satisfied both the 180 days and 900 hours (450 hours for kindergarten) statutory requirements for the school year.	__ / __ / __
<p>On the lines below, list the hours of school work for each school day ALL your public schools were in operation subsequent to the date on Line 1002.</p>		HOURS (Col. 1)
1003	1 <sup>st</sup> Additional Day	
1004	2 <sup>nd</sup> Additional Day	
1005	3 <sup>rd</sup> Additional Day	
1006	4 <sup>th</sup> Additional Day	
1007	5 <sup>th</sup> Additional Day	
1008	6 <sup>th</sup> Additional Day	

\* For local use only. The State Department of Education data processing system will compute this amount automatically. We will provide you with an EDIT/AUDIT report which you should use to confirm your figure.

**SCHEDULE 11: Detail of Pupils Sent Out of the District (Do not include costs for Transportation)**

LINE	DESCRIPTION	TUITION/ ASSESSMENT RATE (Col. 1)	TUITION EXPENDITURES (Col. 2)	FTE PUPILS TUITIONED (Col. 3)
<b>DESIGNATED HIGH SCHOOL</b>				
1101	Regular Education			
<b>REGIONAL HIGH SCHOOL DISTRICTS</b>				
1102	Regular and Special Education Non-Vo-Ag			
<b>REGIONAL EDUCATIONAL SERVICE CENTERS (RESCs) (EXCLUDING APPROVED INTERDISTRICT MAGNET SCHOOLS)</b>				
1103	Regular Education			
<b>PRIVATE OR RESIDENTIAL FACILITIES (INCLUDING OUT-OF-STATE)</b>				
1104	Regular Education			
<b>APPROVED INTERDISTRICT MAGNET SCHOOLS</b>				
1105	Regular Education			
<b>INTERDISTRICT COOPERATIVE HIGH SCHOOLS (C.G.S. 10-158a)</b>				
1106	Regular Education			
<b>ALL OTHER**</b>				
1107	Regular Education			

**\*\* PROVIDE DETAIL FOR ALL OTHER TUITION (LINE 1107)**

---



---



---



---

1199	Total Regular Education (Sum of Lines 1101, 1103, 1104, 1105, 1106 and 1107)		*	
------	--	--	---	--

\* For local use only. The State Department of Education data processing system will compute this amount automatically. We will provide you with an EDIT/AUDIT report which you should use to confirm your figure.

SCHEDULE 12: Total Current Expenditures from All Sources by Function and Object										
Report All Cash Expenditures and Encumbrances as at June 30, 2003 from All Sources Regular and Special Education.										
LINE	CODE	FUNCTION (Program Area)	OBJECT							
			Total (Col. 1)	Salaries (Col. 2)	Employee Benefits ** (Col. 3)	Purchase d Services (Col. 4)	Tuition Pub. In-State (Col. 5)	Tuition All Other (Col. 6)	Supplies (Col. 7)	Property (Col. 8)
1201		Total Employee Benefits (see instructions manual before completing)								
1202	1000 1200 1250 1400	Program Expenditures	*							
1203	2100	Support Services - Students	*							
1204	2210 2220	Improvement of Instructional Services	*							
1205	2300	Support Services - General Admin.	*							
1206	2400	School Based Administration	*							
1207	2600	Operation and Maintenance of Plant Svc.	*							
1208	2700	Student Transportation Services	*							
1209	2500 2800 2900	Support Services	*							
1210	3100	Food Services	*							
1211	3200	Enterprise Operations	*							
1212		Prepayment Grant Capital Expenditures								
1213		<b>TOTAL</b>	*	*	*	*	*	*	*	*
1214		Regular Ed. - Elem, Mid, Jr. High	*							
1215		Regular Ed. - High School starting grade	*							
1216		Special Education Included in Schedule 4								
1217		<b>TOTAL (Line 1213 minus Line 1212, Col. 1)</b>	*							

\* For local use only. The State Department of Education data processing system will compute this amount automatically. We will provide you with an EDIT/AUDIT report which you should use to confirm your figure.