

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

TO: Subrecipients of Current or Future American Recovery and Reinvestment Act of 2009 (ARRA) Funding

FROM: Brian Mahoney, Chief Financial Officer

DATE: December 14, 2010

SUBJECT: ARRA Quarterly Reporting Requirements

The ARRA Quarterly Reporting System is **scheduled to be available on Thursday, December 23, 2010**, on the Department's Recovery Web site at [www.sde.ct.gov/sde/recovery](http://www.sde.ct.gov/sde/recovery) under the "Required Reports based on provisions in ARRA" section. Technical instructions for completing the report are also posted. You will be prompted to enter your district log-on and password (same ID and password used for the ED001 report, PSIS, etc.), as well as your Prepayment Grant System ID and password. Once the data is entered, Superintendents will certify the submission by entering their unique code number.

All reporting **must be completed on or before Wednesday, January 5, 2011**.

**ARRA Funds to be Reported**

The data reporting requirements are applicable to each strand of ARRA funds received from the Connecticut State Department of Education (CSDE):

- State Fiscal Stabilization Funds (SFSF) Education Fund
- Title I, Part A -- Disadvantaged
- Title II, Part D -- Enhancing Education Through Technology (Competitive and Formula)
- IDEA Part B, Grants to States for the Education of Children with Disabilities
- IDEA Preschool Grants for Children with Disabilities
- Education for Homeless Children and Youth
- School Improvement Grant (SIG)
- Education Jobs Fund (Ed Jobs) Program

**Guidance on Reporting Jobs Created/Retained**

The U.S. Department of Education's guidance on reporting jobs creation/retention is available at <http://www2.ed.gov/policy/gen/leg/recovery/section-1512.html>.

**Services Provided by Regional Educational Service Centers (RESCs) and the State Education Resource Center (SERC)**. It is anticipated that many districts will be using ARRA

funds to obtain direct services from the RESCs and SERC. When looking at each individual contract in each district in isolation, it could be argued that there is no significant job retention/creation occurring at these institutions. However, in the aggregate, there is the possibility of a major impact on employment. Given this situation, rather than have each district try to assess employment impact, the RESCs and SERC will report this information on your behalf. While districts will still be reporting payment information regarding the RESCs and SERC as vendors, districts are not to report any jobs created or retained at the RESCs or SERC.

For your assistance in the reporting process, below are helpful links:

- Questions regarding ARRA reporting requirements should be e-mailed to: [CSDE.ARRA@ct.gov](mailto:CSDE.ARRA@ct.gov)
- Clarifying Guidance on Quarterly Reporting: <http://www.ed.gov/policy/gen/leg/recovery/section-1512.html>
- U.S. Recovery Web site: <http://www.recovery.gov/>
- Connecticut Recovery Web site: <http://www.recovery.ct.gov/recovery>
- CSDE's Recovery Site: <http://www.sde.ct.gov/sde/recovery>
- Federal Reporting Guidance: <http://www.recovery.gov/?q=node/579>

Additionally, you may also contact the CSDE staff listed below if you have any questions regarding the reporting requirements or need technical assistance using the on-line system:

|                                 |                  |              |
|---------------------------------|------------------|--------------|
| General Reporting Requirements: | Jessica Andrews  | 860-713-6582 |
|                                 | Eugene Croce     | 860-713-6466 |
|                                 | Brian Mahoney    | 860-713-6464 |
| Technical Assistance:           | David Skoczylas  | 860-713-6610 |
|                                 | David Williamson | 860-713-6610 |

Thank you for your continued cooperation.

BM:ja