

STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION

TO: Subrecipients of Current or Future American Recovery and Reinvestment Act of 2009 (ARRA) Funding

FROM: Brian Mahoney, Chief Financial Officer

DATE: June 23, 2010

SUBJECT: ARRA Fourth Quarter Reporting Requirements

The ARRA Quarterly Reporting System is now available on the Department's Recovery Web site at www.sde.ct.gov/sde/recovery under the "Required Reports based on provisions in ARRA" section. Technical instructions for completing the report are also posted. You will be prompted to enter your district log-on and password (same ID and password used for the ED001 report, PSIS, etc.), as well as your Prepayment Grant System ID and password. Once the data is entered, Superintendents will certify the submission by entering their unique code number.

All reporting **must be completed on or before July 8, 2010.**

Vendor Reporting Changes

Please note that clarification was issued by the Office of Management and Budget (OMB) regarding the reporting of vendor payments. In previous quarters, you were instructed to report only those activities within such quarter. Based on OMB's guidance, all vendor reporting must now reflect cumulative payments. However, if the total amount paid is less than \$25,000, you are still not required to report the vendor information.

ARRA Funds to be Reported

The data reporting requirements are applicable to **each** strand of ARRA funds received from the Connecticut State Department of Education (CSDE):

- Title I Disadvantaged
- Title I School Improvement
- Title IID Educational Technology (Competitive and Formula)
- IDEA Part B
- IDEA Preschool
- State Fiscal Stabilization Funds (SFSF) – Education State Grants
- SFSF – Government Services
- Education for Homeless Children and Youth
- National School Lunch Program Equipment Assistance

Services Provided by Regional Educational Service Centers (RESCs) and the State Education Resource Center (SERC) It is anticipated that many districts will be using ARRA funds to obtain direct services from the RESCs and SERC. When looking at each individual contract in each district in isolation, it could be argued that there is no significant job retention/creation occurring at these institutions. However, in the aggregate, there is the possibility of a major impact on employment. Given this situation, rather than have each district try to assess employment impact, ***the RESCs and SERC will report this information on your behalf. While districts will still be reporting payment information regarding the RESCs and SERC as vendors, districts are not to report any jobs created or retained at the RESCs or SERC.***

For your assistance in the reporting process, below are helpful links:

- Questions regarding ARRA reporting requirements should be e-mailed to: CSDE.ARRA@ct.gov
- Clarifying Guidance on Quarterly Reporting: <http://www.ed.gov/policy/gen/leg/recovery/section-1512.html>
- U.S. Recovery Web site: <http://www.recovery.gov/>
- Connecticut Recovery Web site: <http://www.recovery.ct.gov/recovery>
- CSDE's Recovery Site: <http://www.sde.ct.gov/sde/recovery>
- Federal Reporting Guidance: <http://www.recovery.gov/?q=node/579>

Additionally, you may also contact the CSDE staff listed below if you have any questions regarding the reporting requirements or need technical assistance using the on-line system:

General Reporting Requirements:	Jessica Andrews	860-713-6582
	Eugene Croce	860-713-6466
	Brian Mahoney	860-713-6464

Technical Assistance:	David Skoczylas	860-713-6610
	David Williamson	860-713-6610

Thank you for your continued cooperation.

BM:kk