

TO: Superintendents of Schools
Regional Educational Service Center Executive Directors
Charter School Directors
Magnet School Directors

FROM: Susan J. Kennedy, Chief
Bureau of School and District Improvement

DATE: June 6, 2008

SUBJECT: Reminder – Title I Paraprofessional Requirements

This is a reminder that paraprofessionals working in Title I funded programs should meet the qualifications listed below as required in the No Child Left Behind (NCLB) Act of 2001.

The requirements apply to paraprofessionals paid with Title I funds who provide instructional support in Title I targeted assistance schools and to all paraprofessionals with instructional duties in Title I school-wide program schools, regardless of funding source. These include Title I instructional paraprofessionals who provide services to private school children and to preschool children.

All Title I paraprofessionals must have a high school diploma or its recognized equivalent (GED). In addition, Title I paraprofessionals must meet one of the following requirements:

- have two years of college credit; or
- hold an associate's (or higher) degree; or
- pass a State Board of Education adopted paraprofessional assessment which assesses content knowledge in mathematics, reading and writing and an understanding of how to assist in the instruction of those topics (Para Pro Assessment).

Please contact Iris White at (860) 713-6564 or by e-mail at iris.white@ct.gov if you have any questions regarding the paraprofessional requirements.

SJK:iw

cc: Mark K. McQuillan, Commissioner of Education
Iris White, Associate Education Consultant, Bureau of School and District Improvement