

NEW MILFORD HIGH SCHOOL GRADUATION REQUIREMENTS

ADMINISTRATIVE REGULATIONS

<p style="text-align: center;">RECORDKEEPING PROCEDURES</p>	<p style="text-align: center;">APPEALS PROCEDURE</p>	<p style="text-align: center;">SPECIAL SITUATIONS</p>
<p>PARENT NOTIFICATION</p> <ol style="list-style-type: none"> 1. Letter with academic and performance requirements will be mailed home to all incoming freshmen and transfer students and their parents/guardians. 2. Achievement of standards will be recorded on quarterly progress reports and report cards and mailed to parents/guardians. 3. CAPT scores will be reported to students and parents/guardians through the mail in the fall following the test date. 4. Letter sent to all junior parents/guardians prior to course selection outlining credits achieved and requirements still needed for graduation. Those with fewer than 12 credits and fewer than 3 completed standard components will receive a certified letter. 5. Letter sent to all senior parents at end of 1st semester advising of status for graduation. Those with fewer than 17 credits, and who have not met any graduation standards, will receive a certified letter. <p>APPLICATION FOR PROJECT ASSESSMENT Application form requiring student, parent and teacher signatures will be used to request evaluation of a project to achieve a standard component. Original copy of the application with scoring rubric will remain in student guidance file. Copies will be available for student and teacher.</p>	<p>PROJECT EVALUATIONS</p> <ol style="list-style-type: none"> 1. Students who receive a score less than 4 points on any rubric-based assessment will be allowed to appeal their score. Students will submit an appeal in writing to the principal within ten school days of receiving their score. The scoring rubric must be used to prepare a statement demonstrating why the score is incorrect. Once the appeal is received, the principal will submit the student's work anonymously to a different teacher within the subject area for assessment. 2. The principal will communicate the results of the appeal in writing to the student and the parent/guardian within ten school days of receipt of the appeal. 3. If a student feels that the process description in these regulations was not followed, he/she may appeal to the superintendent. Such an appeal must be made in writing within ten school days of receiving the principal's decision. The superintendent will review the case to assure that all regulations were followed. If the superintendent finds the regulations were not followed, the superintendent will order a special assessment. Superintendent's disposition of the matter is final. 	<p>SPECIAL NEEDS Students with special needs may be exempt from district performance standards for graduation as described in this policy if so indicated in their Individual Education Plan.</p> <p>TRANSFER STUDENTS All transfer students will have an appointment with their guidance counselor and administrator to review transcript, testing material and other data. Transfer students must meet all New Milford High School graduation requirements.</p>

NEW MILFORD HIGH SCHOOL GRADUATION STANDARDS

A New Milford High School graduate must complete all academic requirements AND demonstrate basic skills in three areas: 1) reading and writing, 2) quantitative thinking, and 3) information literacy

READING AND WRITING STANDARD	QUANTITATIVE THINKING STANDARD	INFORMATION LITERACY STANDARD
<p>READING Every student must be able to read to gain information and to interpret fiction and non-fiction texts. A student will meet the reading component of this standard by achieving one or more of the following criteria:</p> <ul style="list-style-type: none"> • Score at Level 3 or better on the Reading CAPT; • DRP of 66 or above (offered after 1st CAPT attempt); • Verbal Reasoning SAT I of 450 or better. <p>WRITING Every student must be able to write in order to inform, express ideas or persuade. A student will meet the writing component of this standard by achieving one or more of the following criteria:</p> <ul style="list-style-type: none"> • Score at Level 3 or better on the Writing CAPT; • A passing grade according to a uniform rubric similar to state standards on a department-wide midterm or final essay exam (offered after 1st CAPT attempt); • Meeting standard on an expository or persuasive writing piece from any curricular area graded according to a uniform rubric (offered after 1st CAPT attempt); • English Writing SAT II of 450 or better. <p>REMEDICATION</p> <ol style="list-style-type: none"> 1. Repeat of CAPT test during junior year. 2. Summer/vacation school to complete performance tasks. 3. SAT preparation course through Adult Education Program. 4. Repeat of DRP measure. 5. Basic English IV course during senior year. 	<p>MATHEMATICS Every student must be able to use basic arithmetic operations in solving problems involving simple algebraic, geometric, and statistical concepts. A student will meet the mathematics component of this standard by achieving one or more of the following criteria:</p> <ul style="list-style-type: none"> • Score at Level 3 or better on the Math CAPT; • Passing department-wide final exam covering the topics of statistics, geometry, algebra and arithmetic (offered after 1st CAPT attempt); • Math Reasoning SAT I of 450 or better; • Math SAT II Math I of 450 or better; • Completion of a project, approved in advance by the Math Department, which would involve the use of the required topics. <p>SCIENCE Every student must be able to understand and apply the basic principles of biological and physical sciences, and use appropriate techniques to recognize and solve problems scientifically. A student will meet the science component of this standard by achieving one or more of the following criteria:</p> <ul style="list-style-type: none"> • Score at Level 3 or better on the Science CAPT; • Completion of a research project, approved in advance by the Science Department, that involves data collection, and is graded according to an established rubric. <p>REMEDICATION</p> <ol style="list-style-type: none"> 1. Repeat Science or Math CAPT during junior year. 2. Integrated Math course during junior or senior year, summer school or Adult Education. 3. Summer/vacation school to complete performance tasks. 	<p>INFORMATION LITERACY Every student must be able to plan and conduct focused research culminating in a final product in any curricular area.</p> <ul style="list-style-type: none"> • Examples of these applications may be a thesis; literary criticism; report; art, music or industrial arts project or performance; or a scientific research project. • The task may be completed in a 9th grade through 12th grade course. • Students will submit an application form for project assessment to the curricular teacher. All instructors will understand the skill areas and the rubric used to evaluate this standard. • All skill areas listed below must be satisfactorily used, and the final project will be evaluated according to a standard rubric: <ul style="list-style-type: none"> -Define task; -Use strategy for information gathering; -Locate sources using established guidelines; -Extract relevant information and credit sources; -Synthesize information into a final product; -Present final product through chosen medium; -Evaluate process and reflect on the product. <p>REMEDICATION</p> <ol style="list-style-type: none"> 1. Scheduled course in grade 12 to produce a guided project. 2. Summer/vacation school to complete performance tasks. 3. Adult Education course with a project requirement. 4. Previous unacceptable project redone to acceptable standard.