



Adult Education Statewide Policy Forum

January 16, 2015

Connecticut State Department
of Education (CSDE)

AGENDA

- Welcome
- Connecticut State Department of Education Update
- Connecticut Association for Adult and Continuing Education (CAACE)
- ATDN Update
- GED® Presentation and Updates
- CT Adult Virtual High School Update
- CARS Update

AGENDA

- Workforce Innovation and Opportunity Investment Act (WIOA) Update
- Federal Grant Update
- State Grant Update
- NEDP Update
- Other Updates
 - College and Career Readiness Standards
 - Permissive Pilot for Educator Evaluation and Support for Teachers and Administrators in Adult Education
 - CASAS e-Tests Administration Costs for Connecticut

ATDN Update

- College & Career Readiness Standards (CCRS) Professional Development
 - *Workshops that focus on developing strategies and skills for instruction for adult learners in the areas of Reading, Mathematics and Writing.*
- Student Achievement in Reading (STAR)
 - *Ongoing federal PD initiative for teachers that CT continues to nurture and build capacity within adult education programs.*
 - *Three adult education programs have identified teachers to participate in this intensive reading PD.*

ATDN Update continued

- April 30, 2015, 23rd Annual Conference on Serving Adults with Disabilities
 - *Water's Edge Conference Center in Westbrook.*
 - *The keynote speaker will be Laura DiGalbo.*
- National External Diploma Program (NEDP)
 - *Training for Advisors/Assessors in the new Web-Based NEDP.*
 - *Technical assistance and portfolio review to NEDP providers.*
- Connecticut Competency System (CCS) and CASAS Functional Writing Assessment (FWA)
 - *Ongoing training sessions and technical support and assistance.*

ATDN Update continued

- LINC'S (Literacy Information and Communication System) www.lincs.ed.gov
 - *Office of Career, Technical and Adult Education (OCTAE) initiative featuring on demand, web-based PD opportunities, high quality resources and interactive online learning community.*
- Workforce Development Forums
 - *Four forums facilitated by experts who present information relating to relevant workforce development topics*

GED® in Connecticut



Adora Beard
State Relationship Manager
GED Testing Service

GED® Updates

- As of January 1, 2015, Connecticut has become a completely computer based testing state with 21 Pearson VUE testing centers and more to come.
- Test takers must cancel or reschedule their appointments at least 24 hours in advance by logging into their MyGED™ accounts or by contacting the GED Testing Service at 877-EXAM-GED.
 - Test takers are subject to a 60 day waiting period if they are a no show and fail to cancel or reschedule their appointment properly.
- Once test takers take all 4 GED® test modules, there is a 60 day waiting period to retake any failed module.
- Connecticut ended the 2014 calendar year with an almost 50% pass rate. Additionally, test takers doubled in number from January 2014 through December 2014.

GED® Updates

- Section 10-5(a) of the Connecticut General Statutes requires that individuals who are 17 or 18 years of age at the time of GED® registration must provide documentation that they have been officially withdrawn from a **Connecticut school for at least six months.**
 - 17 year olds must submit an official withdrawal form that includes an attestation from a guidance counselor and/or administrator of the school as well as the signature of a parent/guardian.
 - 18 year olds may submit, in lieu of a withdrawal form, a letter from the last high school attended stating that the class they entered ninth grade (or would have entered if never enrolled) has already graduated.
- Home Schooling Policies and Procedures
 - The **original** *Letter of Intent* to home school, filed with the district, must be submitted to Connecticut's GED Administrator.
 - The *Attestation Form* signed by Connecticut's GED Administrator allows a home schooled individual to take the GED® tests. **The *Attestation Form* is not to be used to enroll a student.**

GED Ready™ for a \$1.00 on GED.com

1. Create account or log into MyGED™ at GED.com.
2. There will be a promotion code on the dashboard that brings down the price of the GED Ready™ to \$1.
3. Purchase GED Ready™ through the “Study” tab.
4. Add the promotion code at checkout **READYFORABUCK**.
5. Take the GED Ready™ and receive the enhanced score report and personal study plans.

GED Ready™ for \$1.00 details

1. Timeframe: January 26th – February 28th.
2. Hold on to your vouchers - you should not use them for this promotion.
3. Testers will have to pay the \$1 at check out.
4. GED® tests must be purchased and taken by February 28, 2015.
5. At the end of promotion all promo codes will expire and any unused tests will be deleted and credit cards will have the \$1.00 fee reversed.

Available Now:

- 2014 GED Prep Course
 - Available to all Adult Ed providers – not just ACDP
- Orientation Course – Student Success
- Media Literacy

Coming Soon:

- Mentor Online Course (Spring/Summer 2015)
- Art Appreciation Course (2015-16)

CARS Updates

- FY 2014-15 Training for new and experienced users has been complete.
- CARS data administrators are reminded to:
 - *Check their users list and their users access levels within the system.*
 - *Be sure to Check “**Not Active**” for any users who are no longer with your program.*
- CARS and **Internet Explorer (IE) 10 and above** and **Java Script and IE 10** and above have a conflict. This conflict applies to any JavaScript based website, not just CARS.
 - *Computer Associates has found a simple four step fix to address the problem. Please email the helpdesk at EWHELPDESK@ca.com for directions.*

CARS Updates

- CARS Data Entry Timelines
 - CARS data entry for the first semester including attendance, achievements, credits earned, assessment, etc. is to be completed by **Friday, January 23, 2015**.
 - Please ensure that all data are error free. If you have any questions or issues regarding data entry, please contact the CARS helpdesk at ewhelpdesk@ca.com.
- Student Information Form
 - Be sure that information on this form is thoroughly completed before entering data into CARS.
 - In particular, be sure that students have checked the Ethnicity and Race section of this form. These data are critical for federal reporting.

CARS Updates continued

- One of the first changes being made as the CSDE moves from Computer Associate's CleverPath reporting format to the new SQL Server reporting format is to revamp and update the Credit Diploma Program transcript:

Old Transcript Report	New Transcript Report
<ul style="list-style-type: none">• Crowded look with awkward alignments and spacing;• No continuity from previous page if multiple page transcript;• Inconsistent format; and• Signature line absent.	<ul style="list-style-type: none">• Cleaner and more professional look and feel with revamped section breaks and sections;• Improved alignment;• Header carried over from page to page;• Consistent format;• Place for director/guidance counselor signature;• Transcript report is generated using stored procedures for better performance; <p data-bbox="1224 1368 1528 1400">Friday, January 16, 2015</p>

CARS Updates Continued

Old Transcript Report	New Transcript Report
	<ul style="list-style-type: none">• Courses state minimum credits required; and• Transcript report is generated on the Web and allows for PDF formatting if needed.

Adult High School Diploma Transcript

01/06/2015

EASTCONN Adult Education

111 Connecticut Mills Ave.

Danielson, CT 06239

Doe, Jane

1 Main Street

Sometown, CT 06000

555 - 555 - 5555

Student ID: MaCr99999

Other ID: 9999999999

Birth Date: 01/01/1990

Gender: Female

Year	Course Name	Grade	Credits	Source
English (Min. 4 Credits)				
2006	English	78	0.50	Putnam High School
2006	English 1	68	0.50	Putnam High School
2007	English	65	0.50	Putnam High School
2007	English	81	0.50	Putnam High School
2008	English	90	0.75	Putnam High School
2008	Ind English	90	0.25	Putnam High School
2009	ES Strategic Reading	B+	0.50	EASTCONN Adult Education
2009	ISP Improving Vocabulary	82	0.50	EASTCONN Adult Education
Math (Min. 3 Credits)				
2006	Algebra 1	83	1.00	Putnam High School
2007	Math	77	0.50	Putnam High School
2007	Math	91	0.50	Putnam High School
2008	Math	94	0.50	Putnam High School
2008	Math	91	0.25	Putnam High School
2009	ModuMath II	90	0.25	EASTCONN Adult Education
Science (Min. 2 Credits)				
2006	Earth Sci	80	0.50	Putnam High School
2006	Earth Sci	78	0.50	Putnam High School
2007	Science	91	0.50	Putnam High School
2007	Science	92	0.50	Putnam High School
Social Studies - Civics (Min. 0.5 Credit)				
2009	ES Civics 101	88	0.50	EASTCONN Adult Education

Credit Summary

Type	AE	Transfer
English	1.00	3.00
Math	0.25	2.75
Science	0.00	2.00
Social Studies - Civics	0.50	0.00
Social Studies - US History	0.00	0.50
Social Studies - Other	0.50	1.50
Voc Ed / Art	0.00	1.00
Electives	1.25	6.88
Total Credits Earned	3.50	

Date Entered	10/27/2008
Earned Diploma	Yes
Graduation or Exit Date	06/10/2009

Adult High School Diploma Transcript

01/06/2015

EASTCONN Adult Education

111 Connecticut Mills Ave.

Danielson, CT 06239

Doe, Jane

Student ID: MaCr99999

Year	Course Name	Grade	Credits	Source
Social Studies - US History (Min. 1 Credit)				
2006	US History	87	0.50	Putnam High School
Social Studies - Other (Min. 1.5 Credits)				
2007	Soc St	85	0.50	Putnam High School
2007	Soc St	92	0.50	Putnam High School
2008	Soc St	93	0.50	Putnam High School
2009	ISP 310 SSO Early American History	84	0.50	EASTCONN Adult Education
Voc Ed / Art (Min. 1 Credit)				
2006	Chorus	89	0.25	Putnam High School
2006	Pottery	80	0.25	Putnam High School
23006	Pers Key bd	76	0.50	Putnam High School
Electives (Min. 7 Credits)				
2006	FDS/Not R	82	0.50	Putnam High School
2006	Health	83	0.50	Putnam High School
2006	PE	71	0.50	Putnam High School
2006	Trans Elect	72	0.25	Parish Hill High School
2007	PE	95	0.13	Putnam High School
2007	PE	85	0.25	Putnam High School
2007	Work Study	80	0.50	Putnam High School
2007	work Study	85	1.00	Putnam High School
2008	Pers. Keybd	91	0.50	Putnam High School
2008	Science	91	0.50	Putnam High School
2008	Science	77	0.25	Putnam High School
2008	Soc Studies	90	0.25	Putnam High School
2008	Work Study	96	1.00	Putnam High School
2008	Work Study	98	0.50	Putnam High School
2008	Word Proc	91	0.25	Putnam High School
2009	CORE	P	0.25	EASTCONN Adult Education

Adult High School Diploma Transcript

01/06/2015

EASTCONN Adult Education

111 Connecticut Mills Ave.

Danielson, CT 06239

Martin, Crystal

Student ID: MaCr11002

Year	Course Name	Grade	Credits	Source
Electives (Min. 7 Credits)				
2009	ORIENTATION	P	0.25	EASTCONN Adult Education
2009	Portfolio Community Service	P	0.25	EASTCONN Adult Education
2009	Portfolio Computer Literacy	P	0.25	EASTCONN Adult Education
2009	Portfolio Employability	P	0.25	EASTCONN Adult Education

Approver's Signature

Adult High School Diploma Transcript

01/06/2015

CA-Computer Associates
 25 Industrial Park Road Near Smith Street
 Branford, CT 06040

Break, Gabriella

333 Breakstone Rd
 Clinton, CT 06413
 860 - 444 - 5555

Student ID: BrGa02001

Other ID:
 Birth Date: 3/2/1985
 Gender: Female

Year	Course Name	Grade	Credits	Source
English (Min. 4 Credits)				
2002	CDP-English 1	C	1.00	CA-Computer Associates
2002	Opp Amplifiers	A	0.00	CA2
2003	English I	B+	1.00	Computer Associates
2003	English I	B+	1.00	Computer Associates
2003	English I	B	1.00	CA
2003	English II	B+	1.00	CA
2004	English III	A-	1.00	CA
2005	Engineering	B	1.00	CA
2005	English IV	B+	0.50	CA
2009	Academic Reading	B	0.35	CA-Computer Associates
2009	english 101	A	0.00	CA
Math (Min. 3 Credits)				
2002	Algebra II	B-	1.00	John High School
2003	Algebra	B	1.00	CA
2003	Math I	C+	1.00	CA
2004	Math II	C+	1.00	CA
2005	Math III	C+	1.00	CA
2006	Geometry	B+	1.00	CA
2011	Algebra 1	B	1.00	CA-Computer Associates
2011	Algebra 1	B-	1.00	CA-Computer Associates
Social Studies - Civics (Min. 0.5 Credit)				
2006	Civics	A	1.00	CA
Social Studies - US History (Min. 1 Credit)				
2006	US History	A-	1.00	CA

Credit Summary

Type	AE	Transfer
English	1.35	6.50
Math	2.00	6.00
Social Studies - Civics	0.00	1.00
Social Studies - US History	0.00	1.00
Electives	4.00	2.75
Total Credits Earned	7.35	

Date Entered	10/27/2008
Earned Diploma	Yes
Graduation or Exit Date	06/10/2009

Adult High School Diploma Transcript

01/06/2015

CA-Computer Associates
25 Industrial Park Road Near Smith Street
Branford, CT 06040

Break, Gabriella

Student ID: BrGa02001

Year	Course Name	Grade	Credits	Source
Electives (Min. 7 Credits)				
2003	Transfer Elective	A	1.00	CA
2005	Transfer B	B	1.75	CA
2009	CDP-English 1	90	1.00	CA-Computer Associates
2009	Life Management	B+	2.00	CA-Computer Associates
2011	Keyboarding Beginning	A	1.00	CA-Computer Associates

Approver's Signature

WIOA New Activities

Office of Career, Technical and Adult Education
November, 2014

WORKFORCE PREPARATION ACTIVITIES

- Activities, programs, or services designed to help an individual acquire a **combination of basic academic, critical thinking, digital literacy and self-management skills**
- Includes competencies in utilizing resources and using information, and acquiring other skills necessary for successful transition into postsecondary education, training or employment

Are there any models in our programs now?

INTEGRATED EDUCATION AND TRAINING

- Service approach that provides adult education and literacy activities **concurrently and contextually with workforce preparation activities** and workforce training
- Targets training in occupations or clusters that assist adults in their educational and career advancement

How would we ensure that IET programs provide sufficient focus on basic skills instruction while providing workforce training and workforce preparation?

INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION

- Provides instruction in literacy and English language acquisition, civic participation and the rights and responsibilities of citizens and workforce training
- Activities must be **provided in combination with IET activities**
- Focuses program design and goal on **preparing adults for employment in in-demand industries and in coordination with local workforce system**

How can States conduct IEL/Civics in combination with IET?

Are there existing models?

Federal Grant Update

- PIP mid-year reports and budget revisions are due no later than February 18, 2015
 - *Use the Excel budget templates sent with the January 6, 2015, e-mail and also found on the CSDE Web site.*
- Continuation Application for PIP grants
 - *Will be issued in late March 2015 pending WIA funding.*
 - *Will include some elements of the new WIOA transitional state plan.*

Adult Education State Grant Update FY 2015 and FY 2016



UPDATES

- The **FY 2015** Adult Education State Grant Revision Application, forms **ED-245** and **ED-245A**, will be due to the Bureau on or before **March 16, 2015**
- The **FY 2016** Adult Education State Grant Application, forms **ED-244** and **ED-244A**, will be due to the Bureau on or before **April 15, 2015**

Adult Education State Grant Reminders for FY 2015 and FY 2016



1. Submission of the ED-245/A revision application forms and the ED-244/A initial application forms must also include the completed **Excel Budget Templates**.
2. The Excel Budget Template Workbooks for the ED-245/A and ED-244/A are separate documents that consist of **three** Excel sheets. An **instruction page**, the **budget narrative pages** and the **ED-114 budget form page**. The tabs for each sheet can be found at the bottom of Excel workbook.
3. NOTE: The ED-114 form has been revised to reflect the Uniform Chart of Accounts format developed by the CSDE in accordance with Section 10-10c of the Connecticut General Statutes..

Adult Education State Grant Reminders for FY 2015 and 2016



4. The Excel budget templates must be submitted electronically to valerie.marino@ct.gov by the respective due dates.
5. The Excel Budget Templates may be accessed from the CSDE/Adult Education Web page as separately posted link.
6. FY 2016 Support Percentages can be accessed from the CSDE Web site at www.sde.ct.gov/sde/cwp/view.asp?a=2620&Q=320684&sdePNavCtr=|45472|#45554

National External Diploma Program (NEDP) Update

- Web-based NEDP has been fully implemented.
- Refresher training will be offered February 6, 2015, from 9:00 a.m.-12:00 p.m. at the CSDE in Middletown. Register on Protraxx at <http://www.crec.org/events/index.php>. Space is limited.
- The new Writing Diagnostic-CASAS Written Prompt will be implemented statewide on February 1, 2015. All advisors/assessors must log on to the CASAS Moodle course for training and certification. Programs must have at least 2 certified scorers per site but the CSDE recommends all advisors/assessors be certified.
- A review session on January 27, 2015, 1:00 p.m. at CREC-Coltsville. Please RSVP to Sue Pierson at susan.pierson@ct.gov

College and Career Readiness Standards (CCRs)



- CT is one of 12 states awarded technical assistance and training from OCTAE.
- Thanks to our CCRS training team-Kristin Berenson, Aileen Halloran, Connie Rivera and Christine Bjork.
- Congratulations to the twelve programs and 22 adult education teachers who committed to the CCRS training and implementation at their sites.

Adult Education Teacher Evaluation Permissive Pilot

- The document “ **Recommendations Regarding Permissive Pilot for Educator Evaluation and Support for Teachers and Administrators in Adult Educations Programs**” has been posted on the Connecticut’s SEED Web site at www.connecticutseed.org.
- Also located on the same Web site is the **Adult Education Student Survey**. This survey was designed in concert with the Adult Education Teacher Evaluation Workgroup and Panorama.
- The specific Web link to the Permissive Pilot recommendations is www.connecticutseed.org/wp-content/uploads/2015/01/Permissive_Pilot_Teachers_Admins_Adult_Ed_DRAFT.pdf
- The specific Web link to the Student Survey is http://www.connecticutseed.org/wp-content/uploads/2015/01/Student_Survey_Adult_Ed_DRAFT.pdf



Friday, January 16, 2015

CASAS Update



Recent inquiries prompt this announcement regarding the current (discounted) price for CTUs /WTUs (computer/web test units). Through December 31, 2015 the price is \$1.05 each

Although you may not currently use [CASAS eTests](#), you are receiving this email because your agency is eligible to purchase computer test administrations at the discounted price per the current MOU between CASAS and the Connecticut State Department of Education. The agreement also covers license and support to access the [TOPSpro Enterprise](#) data management application (online or locally installed versions) through June 30, 2015.

If you have any questions, please let me know. Thank you for your continued support of CASAS.

Best Regards,

Carol Farrell

Research & Planning Specialist

800.255.1036 X123

Ask me about [TOPSpro Enterprise®](#) / [CASAS eTests®](#)

Friday, January 16, 2015



Thank you for coming!

Next Policy Forum
June 5, 2015

