

October 17, 2011 SPPT Network Meeting
Staff Roles

School District _____

Social Worker Duties
• Seek and receive referrals for the program
• Determine eligibility
• Identify appropriate assessment tools
• Identify and/or develop necessary forms for intake and monitoring
• Case management of <i>academic plans, child care, and transportation</i> - responsible for overall service plans and case files; <i>assist in accessing support services</i>
• Serve as liaison between SPPT program and school staff and administration
• Work with school staff and resources to monitor academic progress, <i>including attendance, grades, and credits</i>
• <i>Work with teen to develop academic plan, set personal goals, and action steps</i>
• Oversee tutors to support academic progress
• Participate in PPT Meetings
• <i>Serve as liaison between teen parent and child care provider</i>
• <i>Locate and increase the number of child care slots</i>
• <i>Monitor child care attendance</i>
• Coordinator of services-Team Leader of SPPT
• Consistent presence in the school
• Provide mental health counseling within the school and referrals as needed
• Develop resource bank of community based referrals
• Oversee data collection; assure all evaluation assessments are completed and submitted in a timely manner
• Coordinate planning and implementation of the program, including groups and activities
• Coordinate implementation of <i>Raising Readers/family literacy</i>
• Coordinate fatherhood initiative

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Home Visitor Duties (NFN)
• Conduct REID screen with all STTP students
• Provide home visits to a minimum of 15 pregnant or parenting teens, serving both moms and dads
• Assessing the safety of the home
• Use NFN approved curriculum
• Directly supervised by NFN Supervisor
• Complete NFN and SPPT paperwork
• Support, set goals, and empower the teens
• Promote healthy parent-child bonding
• Assist with <i>Raising Readers</i> and promote family literacy
• Liaison between home environment and school
• Make referrals to SPPT and community based organizations
• <i>Maintain regular presence at the school</i> ; conduct NFN groups in the school
• Provide pre and postnatal parenting and child development education
• Participate in professional development topics related to pre or postnatal parenting education as needed
• Collaborate with staff as part of the SPPT Team
• Attend weekly SPPT meetings at the school
• Attend PPT meetings as appropriate

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Nurse Duties
• Monitor and conduct screenings (in school and at home)
• Complete nursing-related assessments and forms
• Track child immunizations and well child care/visits;
• <i>Monitor timeliness of appointments and help address barriers to keeping appointments</i>
• Provide health and wellness counseling
• Serve as a health and wellness specialist to teen parents and school staff
• Maintain a list of community-based referral sources
• <i>Monitor symptoms of illness; make referrals for medical services; coordinate with school based health center for additional care needs</i>
• <i>Assist in accessing medical services, setting medical appointments and completing insurance forms (HUSKY)</i>
• Conduct prenatal meetings and provide education
• Conduct postnatal follow up meetings
• Provide health and wellness education
• <i>Provide nutrition education and monitoring; have healthy snacks available</i>
• Make home visits, as needed
• Attend PPT meetings, as needed
• Member of SPPT Team and consultant on health-related issues
• Support <i>Raising Readers</i> and promote family literacy