

**Documentation for Healthy Food Certification (HFC) under Section 10-215f of the Connecticut General Statutes
SCHOOL YEAR 2016-17**

Form 1 – Purchased Foods and Beverages Sold in Cafeteria

School: _____ District: _____ Town: _____

Name of Person Completing Form: _____ Title: _____

Signature: _____ Date: _____

Phone (Day): (_____) _____ - _____ E-mail: _____

INSTRUCTIONS: Only complete and submit this form if your district is listed on the CSDE’s handout, *Districts Required to Submit Lists of Foods and Beverages*. Copy additional pages of this form as needed. For cafeteria school-made foods, use *Form 2 – School-made Foods Sold in Cafeteria*. For vending machines, use *Form 3 – Foods and Beverages Sold in Vending Machines*.

- Use one of the two options below for listing all purchased foods and beverages sold in the cafeteria to students **separately** from reimbursable meals, including milk, juice, water and other beverages, snack items, baked goods, entrees sold **only** a la carte (not part of reimbursable meals*), soups, cooked grains, fruits and vegetables, and all other a la carte food items. * **NOTE:** *Only list entrees that are sold only a la carte and are not part of reimbursable meals. Do not list entrees that are sold as part of reimbursable meals and also sold a la carte the same day.*
 - Option 1 (Preferred Method):** Print and attach to this form the appropriate pages of the Connecticut State Department of Education’s (CSDE) *List of Acceptable Foods and Beverages*, highlighting all foods and beverages that are sold a la carte in the cafeteria. If you use this option and the cafeteria sells any items that are not on the CSDE’s list, you **must** list them on this form.
 - Option 2:** List below all purchased beverages and foods that are sold a la carte in the cafeteria. Include all flavors/varieties of each item sold and list each flavor/variety as a separate item. For example, if the cafeteria sells sea salt pita chips and honey wheat pita chips, each would be listed on a separate line. Do not list items as “assorted flavors” or “assorted variety.” Do not use abbreviations.
- Scan this form (with the appropriate lists of foods and beverages if using option 1). Name the file in this format: “<insert name of district> HFC FB List Cafeteria.” For example, “ABC District FB List Cafeteria.”
- E-mail to susan.fiore@ct.gov by **November 30, 2016**. In the e-mail subject line, indicate “<insert name of district>HFC FB Lists.” For example, “ABC District FB Lists.”

For additional information, see the CSDE’s handout, *Guidance for HFC Documentation*.

Manufacturer	Food or Beverage Item	Flavor or Variety	Package Size	For State Use Only Approved
General Mills	Simply Chex	Cheddar	0.92 ounces	
Dannon	Oikos Greek Nonfat Yogurt, Fruit on the Bottom	Strawberry	5.3 ounces	
Gregory Packing, Inc.	Suncup 100% Juice, Frozen, paper carton	Orange	8 fluid ounces	

Manufacturer	Food or Beverage Item	Flavor or Variety	Package Size	For State Use Only Approved

