

CONNECTICUT STATE DEPARTMENT OF EDUCATION  
Division of Teaching and Learning Programs and Services  
Bureau of Health and Nutrition Services and Child/Family/School Partnerships  
25 Industrial Park Road  
Middletown, Connecticut 06457-1543

MEMORANDUM

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TO: Child and Adult Care Food Program (CACFP) Day Care Home Sponsors

FROM: Maureen Staggenborg, Director  
Child Nutrition Programs

DATE: July 23, 2004

SUBJECT: **Operational Memorandum #16H-04  
Duration of Tiering Status Determination Based on School Data**

Section 119 of the Child Nutrition and WIC Reauthorization Act of 2004 (Public Law 108-265) changed the duration of the tiering status determinations for family day care homes participating in the Child and Adult Care Food Program (CACFP) when based on school data from three years to five years. This change amends section 17 of the National School Lunch Act and went into effect on June 30, 2004.

Sponsoring organizations of day care homes are now required to redetermine the tiering status for day care homes based on school data every five years instead of every three years. **Thus, the tiering status of newly participating homes, with signed agreements as of June 30, 2004, will be redetermined in five years (2009). The tiering status of currently participating day care homes, whose tiering status is based on a three-year redetermination cycle, may be extended by two years for a total of five years. To accommodate this change, provider files on the data system will have to be updated.**

- **Sponsors operating under the DOS version of the system you will need to update the file for each Tier I Area School eligible provider to change the start date and the end date of eligibility by adding two years to each date.**
- **Sponsors operating under the new Windows version of the system you will need to update the file for each Tier I Area School eligible provider to only change the end date of eligibility by adding two years to the previous end date.**
- **Paper files must also be updated to note the extended eligibility period.**

It must be noted that this is the only change to tiering determinations made by Public Law 108-265. All other aspects of the tiering process, including the receipt and transmittal of school data, as described in the CACFP regulations at section 226.6(f)(9) remain unchanged.

If there are questions regarding the issues addressed in this memorandum, contact Maureen Staggenborg at 860-807-2070 or Susan Bohuslaw at 860-807-2073.