



STATE OF CONNECTICUT

STATE DEPARTMENT OF EDUCATION



TO: Child and Adult Care Food Program (CACFP) **Adult Day Care Center Sponsors**

FROM: Cheryl Resha, Education Manager
Bureau of Health/Nutrition, Family Services and Adult Education

DATE: September 5, 2008

SUBJECT: **Operational Memorandum #13A-08**
CACFP Annual Training Session – Adult Day Care Centers

Enclosed is the agenda for the Child and Adult Care Food Program (CACFP) Annual Training Session for adult day care centers. **The session will be held on Tuesday, September 16, 2008 from approximately 10:00 a.m. until 12:00 p.m. at the Connecticut Association of Adult Day Centers (CAADC) building in Berlin, CT.** The training will be conducted immediately after the Adult Day Centers Association monthly meeting. **Attendance is mandatory.**

The training this year will include an overview of civil rights requirements and guidance concerning the FY2008-09 CACFP online application renewal process. **It is strongly recommended that the CACFP contact person attends this training on behalf of the institution.** Please complete the enclosed registration form and return it to the Child Nutrition Unit by September 12, 2008.

Feel free to contact Susan Boyle at 860-807-2074, Benedict Onye at 860-807-2080 or Celia Cordero at (860) 807-2076 if you have any questions.

CR:shb

Enclosure

Important: This is a numbered Operational Memorandum that contains important program information. Please read carefully and retain in a binder for your future reference. Operational Memoranda are also posted on the Child Nutrition website at: <http://www.sde.ct.gov/sde/cwp/view.asp?a=2626&q=321576>

25 Industrial Park Road • Middletown, Connecticut 06457

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Connecticut State Department of Education
Bureau of Health/Nutrition, Family Services
and Adult Education



CACFP Annual Training Meeting
Adult Day Care Centers

Tuesday, September 16, 2008
10:00 am – 12:00 pm

Connecticut Association of Adult Day Care Centers
1340 Worthington Ridge
Berlin, CT 06037
(860) 828-8653

Agenda

10:00 am – 12:00 pm

Welcome
Program Updates:
Reauthorization 2009
Civil Rights Requirements
FY 2008-09 Online Application Renewals
Questions

Child and Adult Care Food Program (CACFP) Annual Training
Adult Day Care Centers
Tuesday, September 16, 2008

*Mail or fax to Maria Santini, 25 Industrial Park Rd., Middletown, CT 06457.
Deadline: **September 11, 2008** (Fax) 860.807.2127*

Name: _____ Title: _____

Sponsor: _____ Telephone: _____

Address: _____
Street City, State, ZIP

Email Address: _____