



STATE OF CONNECTICUT  
DEPARTMENT OF EDUCATION



**TO:** Child and Adult Care Food Program (CACFP) Center Sponsors

**FROM:** Cheryl Resha, Education Manager *Cheryl Resha*  
Bureau of Health/Nutrition, Family Services and Adult Education

**DATE:** March 4, 2011

**SUBJECT:** Operational Memorandum #04C-11  
**I. Child Nutrition Reauthorization 2010: Elimination of Block Claim Edit Checks**  
**II. Monitoring Form – Revised March 2011**

**I. Child Nutrition Reauthorization 2010: Elimination of Block Claim Edit Checks**

The Healthy, Hunger-Free Kids Act of 2010 (the Act), Public Law 111-296, was signed into law by President Obama on December 13, 2010. The Act modifies requirements for edit checks and follow-up reviews related to detection of block claims in the Child and Adult Care Food Program (CACFP). The purpose of this memorandum is to provide guidance on the implementation of these modifications.

Section 331 of the Act amends section 17 (d)(2) of the Richard B. Russell National School Lunch Act (42 U.S.C. 1766) to prohibit the Secretary from requiring edit checks to detect block claims or the conduct of unannounced follow-up reviews related to block claims.

**Effective immediately, sponsoring organizations (institutions with more than one center) are no longer required to conduct edit checks designed to detect block claims as defined by 7 CFR 226.2 and required by 7 CFR 226.10(c)(3). Additionally, institutions are no longer required to meet the follow-up review requirements associated with detection of block claims as described in 7 CFR 226.10(c)(3).**

Although they are no longer required, sponsoring organizations may, at their discretion, retain block claim edit checks. In addition, it is important to note that Federal requirements for two other sponsor-level edit checks are still in effect. These include the requirement to verify that each center is claiming only the approved meal types in accordance with 7 CFR 226.10(c)(1) and the comparison of enrollment, days of service and total meal claims in accordance with 7 CFR 226.10(c)(2).

**II. Monitoring Form – Revised March 2011**

CACFP regulations at 7 CFR 226.16(d)(iii) require sponsoring organizations to conduct periodic monitoring visits at all sponsored centers at least three times each year. In addition: at least two of the three monitoring reviews must be unannounced; at least one unannounced review must include observation of a meal service; new facilities must be monitored within the first four weeks of Program operations; and not more than six months may elapse between visits.

The monitoring form that was previously issued to all sponsors by the Child Nutrition Unit in August 2005 has been revised. **The enclosed CACFP Monitoring Review Form has been revised as of March 2011 to include a detailed reconciliation of enrollment, attendance and meal counts for the prior five day period, as well as the elimination of the block claim edit check in accordance with the provision of the Healthy, Hunger-Free Kids Act of 2010 as explained in Item I above. CACFP sponsors should discard all earlier versions of the monitoring form (revised August 2005) and begin using the enclosed CACFP Monitoring Review Form (revised March 2011) immediately.**

Please contact Susan Boyle at 860-807-2074, Celia Cordero at 860-807-2076 or Benedict Onye at 860-807-2080 if you have any questions.

CR: shb  
Enclosure

**CHILD AND ADULT CARE FOOD PROGRAM  
MONITORING REVIEW FORM  
REVISED MARCH 2011**

ANNOUNCED

UNANNOUNCED

FOLLOW-UP

\_\_\_\_\_ *Center*

\_\_\_\_\_ *Classroom*

\_\_\_\_\_ *Center Representative*

\_\_\_\_\_ *Date*

1. Number of participants enrolled \_\_\_\_\_
2. Number of participants in attendance \_\_\_\_\_
3. License/approved capacity \_\_\_\_\_
4. An Income Eligibility Application or alternate enrollment form (for *over income* participants) is collected annually and maintained on file for each enrolled participant at this center Yes \_\_\_ No \_\_\_
5. *And Justice for All* poster displayed Yes \_\_\_ No \_\_\_
6. *Building for the Future* poster displayed Yes \_\_\_ No \_\_\_
7. Are daily attendance records being maintained? Yes \_\_\_ No \_\_\_  
If no, explain \_\_\_\_\_
8. Are meal counts taken at the time of service? Yes \_\_\_ No \_\_\_  
If no, explain \_\_\_\_\_
9. Number of enrolled participants eating \_\_\_\_\_
10. Number of others eating \_\_\_\_\_
11. Are counts of others eating kept separately? Yes \_\_\_ No \_\_\_  
If no, explain \_\_\_\_\_
12. Meal observed Breakfast \_\_\_ Lunch \_\_\_ Supper \_\_\_ AM Snack \_\_\_ PM Snack \_\_\_  
At-Risk Snack \_\_\_ At-Risk Supper \_\_\_
13. Menu observed (include all menu items as served)
14. Does meal meet meal pattern requirements? Yes \_\_\_ No \_\_\_  
If no, explain and list any missing component(s) \_\_\_\_\_
15. Are quantities of each component sufficient to meet meal pattern requirements? Yes \_\_\_ No \_\_\_  
If no, explain \_\_\_\_\_
16. Was menu served as written? Yes \_\_\_ No \_\_\_  
If no, explain \_\_\_\_\_

