

CONNECTICUT STATE DEPARTMENT OF EDUCATION  
Division of Teaching and Learning Programs and Services  
Bureau of Health and Nutrition Services and Child/Family/School Partnerships  
25 Industrial Park Road  
Middletown, Connecticut 06457-1543

MEMORANDUM

TO: Sponsors of the Summer Food Service Program (SFSP)

FROM: Maureen B. Staggenborg, Director  
Child Nutrition Programs

DATE: July 10, 2006

SUBJECT: **Operational Memorandum #11-06 – SFSP**  
Claims for Reimbursement

A supply of claims for reimbursement (ED-103, Schedule E) is enclosed. **The form has been revised, therefore, old versions on file must be discarded.** Claims submitted on outdated forms will be returned to the sponsor. Operational Memorandum #12-06 outlining the schedule for submission of claims is enclosed.

Please refer to the *Approved Agreement Memo* sent with the approved application materials to determine if one or two claims must be submitted.

If there are questions, you may call Susan Bohuslaw at (860)807-2073 or Robert Zwack at (860)807-2081.

SB  
Om #11-06 – SFSP (7-10-06)K  
Enclosures