



STATE OF CONNECTICUT  
DEPARTMENT OF EDUCATION



**TO:** 2011 Summer Food Service Program (SFSP) Sponsors

**FROM:** Cheryl Resha, Education Manager *Cheryl Resha*  
Bureau of Health/Nutrition, Family Services and Adult Education

**DATE:** June 23, 2011

**SUBJECT:** **Operational Memorandum #03-11 – SFSP  
Child Nutrition Reauthorization 2010: Outreach to Households on the Availability  
of Summer Food Service Program Meals**

The Healthy, Hunger-Free Kids Act of 2010 (the Act), Public Law 111-296, establishes requirements for conducting outreach to households on the availability of Summer Food Service Program (SFSP) meals. The purpose of this memorandum is to provide guidance on the implementation of the provision that requires schools to conduct outreach on the availability of the SFSP before the end of the school year.

Section 112 of the Act amends section 13(a) of the Richard B. Russell National School Lunch Act (42 U.S.C. 1761 (a)) to require that each State agency that administers the National School Lunch Program (NSLP), to the maximum extent practicable, ensures that school food authorities (SFAs) cooperate with SFSP sponsors to inform eligible families of the availability and location of free meals for students when the regular school year ends.

Acceptable activities may include developing or disseminating printed or electronic materials to families of school children prior to the end of the school year, which provide information on the availability and location of the SFSP meals. The SFSP Outreach Toolkit for Sponsors and Feeding Sites includes fliers, letters to parents, and other materials that may help schools raise program awareness among students and their families. The SFSP Toolkit is available at [www.summerfood.usda.gov/library/toolkit.pdf](http://www.summerfood.usda.gov/library/toolkit.pdf).

Questions pertaining to this memorandum may be directed to:

Traditional SFSP Sponsors: Susan Bohuslaw at 860-807-2073 or [susan.bohuslaw@ct.gov](mailto:susan.bohuslaw@ct.gov)

Jackie Schipke at 860-807-2123 or [jackie.schipke@ct.gov](mailto:jackie.schipke@ct.gov)

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CR:sbb

Important: This is a numbered Operational Memorandum that contains important program information. Please read carefully and retain in a binder for your future reference. Operational Memoranda are also posted on the Child Nutrition website at the following link:  
<http://www.sde.ct.gov/sde/cwp/view.asp?a=2626&q=321576>