

Afterschool Snack Program (ASP)

MONTHLY ATTENDANCE AND SNACK COUNT RECORD FOR SCHOOLS THAT ARE NOT SITE/AREA ELIGIBLE

School/Site: _____ Month _____

Complete this worksheet on a daily basis. Enter the total daily snacks from the site's *ASP Daily Attendance and Snack Count Record for Schools that are Not Site/Area Eligible*. At the end of the month, total the number of snacks served. The number of free and reduced claimed each day cannot exceed the daily number of free-eligible and reduced-eligible students listed in columns 2 and 4. The total claimed each day (column 7) cannot exceed the daily attendance (column 1). At the end of the month, add columns 3, 5, 6 and 7, and record the totals in the bottom row under "Totals." When added together, the monthly totals in columns 3, 5 and 6 must equal the monthly total in column 7.

Day of Month	COLUMN 1 Daily Attendance	COLUMN 2 Free Eligible	COLUMN 3 Free Claimed	COLUMN 4 Reduced Eligible	COLUMN 5 Reduced Claimed	COLUMN 6 Paid Claimed	COLUMN 7 Total Claimed (3+5+6)	Comments
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
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17								
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19								
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21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
Totals:								



For information on the ASP, visit the CSDE's [ASP Web page](#) or contact the [school nutrition programs](#) staff in the CSDE Bureau of Health/Nutrition, Family Services and Adult Education, 25 Industrial Park Road, Middletown, CT 06457.

This form is available in PDF at www.sde.ct.gov/sde/lib/sde/pdf/deps/nutrition/snack/aspmonthlynon.pdf and Word at www.sde.ct.gov/sde/lib/sde/word_docs/deps/nutrition/snack/aspmonthlynon.doc.

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