



STATE OF CONNECTICUT  
STATE DEPARTMENT OF EDUCATION



**TO:** Superintendents of Schools

**FROM:** Charlene Russell-Tucker, Chief Operating Officer  
Kelly Donnelly, Director of Communications and Community Partnerships

**DATE:** October 24, 2014

**SUBJECT:** School Inventories of Personal Protective Equipment (PPE)

As you know, the Governor has convened a Unified Command Team to coordinate the State's Ebola preparedness efforts, led by the Connecticut Department of Public Health. The State Department of Education (SDE) is working in coordination with Department of Public Health (DPH) and the Department of Emergency Management and Homeland Security (DEMHS) to conduct a review of school inventories of Personal Protective Equipment (PPE) available at schools.

Tuesday morning, the Centers for Disease Prevention and Control (CDC) released the attached new guidance on PPE to be used by healthcare workers managing patients with Ebola in hospitals. This CDC guidance has some changes from the earlier CDC guidance. We are applying the healthcare workers' guidance to this inventory request.

Please work with your principals and school nurses to complete this inventory review of PPE by **Thursday, October 30**.

- Please ask your school nurse or principal to check the expiration date on materials so that the count reflects non-expired items in schools and school based clinics.
- Local school districts with purview over school nurse practitioners in local private schools are asked to include those schools in your district's aggregate count.

Please return only the district **aggregate** inventory count to Diane Sanderson: [diane.sanderson@ct.gov](mailto:diane.sanderson@ct.gov) by **Thursday, October 30**. We recommend keeping school level count inventories on file for your future reference.

Please be aware that the Department of Public Health (DPH) has launched a website to provide residents with accurate information and helpful guidance. That website can be found here: <http://www.ct.gov/ebola>. In addition, we are posting relevant and useful documents for superintendents to reference on the Superintendent's Digest page, which can be found here: <http://www.sde.ct.gov/sde/cwp/view.asp?a=2663&q=335470>.

Another document on this subject matter is forthcoming. Developed in partnership with DPH, this document will provide useful information and actionable guidance. In the meantime, please feel free to contact any of the following SDE staff with any questions or concerns regarding preparedness:

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