



Educator Evaluation Data Collection, 2014-15

Overview

Submission	Content	Submission Method	Due Date
Part A	An overall district-level aggregate count of all educators by their final summative rating, the count of educators whose evaluation is still in process, and the number of educators, if any, who did not receive a final summative rating (e.g., educators on leave).	Fax to Raymond Martin at 860-713-7033	June 30
Part B	Aggregate counts of educators by their final summative rating (i.e., Exemplary, Proficient, Developing, and Below Standard) <ul style="list-style-type: none">i. Teachers: Aggregate counts at the school- and district-levelii. Principals: Aggregate counts at the district-level onlyiii. All other administrators: Aggregate counts at the district-level only	Entry into the CSDE Secure Data Collection Portal (This system is anticipated to be open for entry in late August. An email will be sent to authorized users when the EEDC application is open for entry.)	September 15

Note: All districts, including single school districts, must submit Part A and Part B regardless of whether the data for Part A is the same or similar to Part B, in order to fulfill the requirements of the EEDC.

Data Protection

The same stringent security protocols employed by the CSDE to protect student data will also be applied to protect the educator evaluation data. It is important to note that Section 13 of Public Act 13-122 protects educator evaluation data at the CSDE from being accessed through the Freedom of Information Act. Finally, when reporting these data, the CSDE will implement appropriate data suppression practices and other steps to eliminate the likelihood that an individual educator's rating can be identified.

Educator Evaluation Data Collection, 2014-15, Part A

INSTRUCTIONS

THERE IS NO ELECTRONIC DATA ENTRY SUBMISSION FOR PART A OF THIS REPORT.

1. Submit only one form per district.
2. Please fax Part A of this form to Raymond Martin at 860-713-7033 by the statutorily required **June 30, 2015** due date. Districts may submit amended Part A forms until September 15, 2015 should changes be necessary.
3. For assistance, please contact Raymond Martin at raymond.martin@ct.gov or 860-713-6876.

District Name:			
Contact Person:		Contact Email:	

In this data collection:

- Report results for all certified educators who worked in your district during the 2014-15 school year, except:
 - Superintendents
 - Educators who worked in your district less than half of the school year
- Report under the “In Process” category educators whose rating has yet to be established.
- Report any Educators who did not and will not receive a final rating in the “Not Rated” category. This category is for exceptional situations only and it is expected that few, if any, educators will fall into this category. Educators reported in this category must be explained in the box provided below.

Final Rating	Total Count of Educators
Below Standard	
Developing	
Proficient	
Exemplary	
In Process	
Not Rated (must be explained below)	

Explanation of Educators Not Rated:

Superintendent Signoff:

I hereby attest that I have reviewed the data contained herein and these data are, to the best of my knowledge, valid and accurate as of the date below.

Superintendent Signature: _____ Date: _____

Please Fax To Raymond Martin at 860-713-7033 by June 30, 2015.

Educator Evaluation Data Collection, 2014-15, Part B

INSTRUCTIONS

THIS REPORT MUST BE FILED ELECTRONICALLY THROUGH THE CSDE SECURE DATA ENTRY PORTAL.

1. Submit only one form per district.
2. Final data must be entered into the data entry system no later than **September 15, 2015**. ***Do not Fax this form.***
3. Contact Raymond Martin at raymond.martin@ct.gov or 860-713-6876 if you need assistance.

District Name:			
Contact Person:		Contact Person Email:	

OVERALL DISTRICT- AND SCHOOL-LEVEL SUMMATIVE RATINGS:

- Report results for all certified educators who worked in your district during the 2014-15 school year, except:
 - Superintendents
 - Educators who worked in your district less than half of the school year.
- Report the total count of administrators who received each of the final summative ratings aggregated to the district level.
- Report the total count of non-administrative educators who received each of the final summative ratings aggregated to the school level. List schools individually in the numbered rows provided. All of your schools/programs should have a row.
- For staff with both administrative and non-administrative duties, report them under the model/rubric used for their evaluation of performance and practice.
- Report under the “Not Rated” category Educators for whom no final summative rating was established. If this figure differs from what was reported in Part A, please contact Raymond Martin to amend the Not Rated Explanation provided with Part A.
- Please do **not** leave any rating field blank. If no educators received a certain rating, enter 0 for that rating. For example, if there are no principals who received a rating of “Below Standard”, please enter “0” in the “Below Standard” field.

	Count of Educators by Final Summative Ratings				
	Below Standard	Developing	Proficient	Exemplary	Not Rated
Administrators (at district-level only):					
Principals					
All Other Administrators (incl. Ass't Principals and central office administrators)					
Teachers and Other Non-Administrative Educators, By School:					
Central Office Assigned Educators					
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					