

CONNECTICUT STATE DEPARTMENT OF EDUCATION
DIVISION OF FAMILY AND STUDENT SUPPORT SERVICES

BUREAU OF HEALTH/NUTRITION,
FAMILY SERVICES AND ADULT EDUCATION

Request for Proposals

YOUNG PARENTS PROGRAM
2008-2009

Purpose: To assist local and regional boards of education with the establishment or maintenance of education programs with day care components for students who are parents.

Pursuant to Section 10-74c of the Connecticut General Statutes

RFP #006

Application Due: August 22, 2008

Published: June 2008



Approved By Forms Review Committee:

RFP006-062508
Young Parents Program

Connecticut State Department of Education

Mark K. McQuillan
Commissioner of Education

THE STATE OF CONNECTICUT DEPARTMENT OF EDUCATION IS COMMITTED TO A POLICY OF EQUAL OPPORTUNITY/AFFIRMATIVE ACTION FOR ALL QUALIFIED PERSONS AND DOES NOT DISCRIMINATE IN ANY EMPLOYMENT PRACTICE, EDUCATION PROGRAM, OR EDUCATIONAL ACTIVITY ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, DISABILITY, AGE, RELIGION OR ANY OTHER BASIS PROHIBITED BY CONNECTICUT STATE AND/OR FEDERAL NONDISCRIMINATION LAWS. INQUIRIES REGARDING THE DEPARTMENT OF EDUCATION'S NONDISCRIMINATION POLICIES SHOULD BE DIRECTED TO THE EQUAL EMPLOYMENT OPPORTUNITY MANAGER, STATE OF CONNECTICUT DEPARTMENT OF EDUCATION, 25 INDUSTRIAL PARK ROAD, MIDDLETOWN, CONNECTICUT 06457, (860) 807-2071.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.



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I. Background and Purpose of the Program

A. Background

In Connecticut, a high percentage of the babies born have teenage parents. Many of these babies are born to students who are 16 years old or younger. The mothers, fathers and babies all have special needs; some of these can be met by school districts. The birth of a child to teenage parents is a physical, emotional and financial burden for them which often results in their dropping out of school. While the educational system alone cannot solve all of the problems facing pregnant and parenting teenagers or provide all of the health and social services they need, educators are in a unique position to recognize the importance of encouraging pregnant adolescents and those who are already parents to continue their education and become independent and productive adults.

B. Purpose of the Program

This grant provides resources to assist local and regional school districts to design, develop and implement an education program for young parents. The program must provide day care services for children of students who are enrolled in a program of study leading to graduation from high school. The purpose of the program is to provide an opportunity to ensure that young mothers and fathers have access to a suitable educational program while fulfilling their obligations to their child. This program is necessary to assist young parents in acquiring parenting skills and information on child development, which will increase their competency as parents. In addition, the program shall provide continuity of care for the children and thus an opportunity for early intervention for these high risk children. It is also important to provide nonparenting students an opportunity to acquire information on pregnancy prevention, child development, parenting and day care.

All grant applicants must demonstrate the ability to collaborate with other support service providers, such as local and regional health agencies, school social workers or guidance counselors and home school liasons. This grant program requires a commitment to establish interagency cooperation, which affords the opportunity for a more systematic support for the health, education, counseling and day care service needs of young parents and their children.

These grants are offered competitively upon availability of funds. Nothing precludes an applicant from applying for continuation of funding.

II. What Kinds of Programs are Eligible?

Applicants must propose programs which provide day care services for children of students who are enrolled in a program of study leading to graduation from high school. First consideration will be given to continuation applicants. New program applicants may be awarded grants depending upon the availability of funds.


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III. Who May Apply?

Local and regional boards of education and regional educational service centers may apply for funding under this grant program. Grant recipients may apply in subsequent years based on availability of funds.

IV. How Much Funding is Available?

Funding will be provided to those grantees applying for continuation of this project beyond the first year and to new programs based upon the availability of funds. Pending adoption of the fiscal year 2008-2009 state budget, we anticipate that funds will be available to support the Young Parents Programs. In the fiscal year 2007-2008, the Young Parents Program Grant awarded a total of \$229,330 to 14 districts. Each grantee received approximately \$16,380. We anticipate that the same funding level will be appropriated, and the grant size should be consistent with last year's grant.

Within the availability of funds, the Commissioner shall approve grant awards to local and regional boards of education based on: 1) availability in the school and community of professional, paraprofessional and other program staff with the ability to provide a young parents program; 2) availability of space in a school building to accommodate the program; 3) demonstration of support by administrative personnel, teaching staff and pupil personnel staff and collaboration with members of the local or regional health agency; 4) reasonable evidence of future stability of the program and its personnel; 5) evidence of the need for a young parents program in the local community; and 6) cost effectiveness of the program.

V. Deadline and Use of Application Form

Proposals (original and two copies) must be received by 4:30 p.m. on August 22, 2008.

Mailing/delivery

address: Shelby Pons, Program Manager
Connecticut State Department of Education
Bureau of Health/Nutrition, Family Services
and Adult Education
25 Industrial Park Road
Middletown, Connecticut 06457-1543



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VI. What Needs to be Included in the Application?

A. Statement of Demonstrated Need

1. Evidence of need for a Young Parents Program based on:
 - a. number of births to students in the school district;
 - b. number of students who are parents or expect to be parents within the next school year; and
 - c. number of students who dropped out of school or a program leading to a high school diploma in the past three years after becoming parents.
2. Include a complete description of the identified need(s) based on the data provided above.
3. Describe the process used by the school district to determine needs and to set program objectives.

B. Goals and Objectives

1. Provide a statement of goal(s) of the project.
2. Provide a list of specific objectives for the project. Each objective should be measurable and include descriptions as follows:
 - a. Availability in the school and community of professional, paraprofessional and other program staff to provide a Young Parents Program;
 - b. Availability of space in a school building to accommodate the program;
 - c. Demonstration of support by administrative personnel, teaching staff and pupil personnel staff;
 - d. Collaboration with local and regional health agencies;
 - e. Cost effectiveness of the program; and
 - f. Reasonable evidence of future stability of the program and its personnel.
3. Describe the expected benefits to the school district, including:
 - a. The number of students served with present class levels and age;
 - b. A description of how this program contributes to delaying additional pregnancies in teen parents and deters parenthood in nonparenting teens; and



- c. Identification of the programs and services to be offered in cooperation with other agencies, including local and regional health agencies.

4. The proposal should present a plan for one year.

C. Project Organization, Services and Activities

Describe each of the major project services and activities and explain the direct relationship between each activity. Provide a description of the project organization including: (a) who is involved in the delivery of the programs and services; (b) who will have the responsibility for administering the grant; (c) what steering committee will be established; and (d) how students will be informed of the Young Parents Program.

D. Documentation and Evaluation

Describe the procedures to be used to determine how the objectives of the proposed project will be achieved.

How will the evaluation design answer the following two questions:

1. Have the intended outcomes been attained?
2. To what extent has this project been responsible for the outcomes attained?

The Connecticut State Department of Education (CSDE) has designed procedures and formats for documentation and evaluation in order to collect information which is consistent across all project sites.

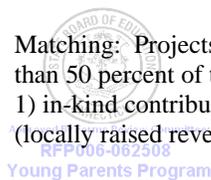
For programs that have received funding for a Young Parents Program in the previous year, applicants must complete the documentation and evaluation forms that are submitted to the CSDE no later than August 30, 2008. Timely submission of the documentation and evaluation information is a condition for funding in this grant program. Designation of a person responsible for documentation and evaluation of the project must be provided. Include an additional description of the procedures that were used to evaluate the objectives in the FY 2007 grant period.

E. Continuation of Project

Describe the proposed implementation of the program and services for a subsequent year of operation. Describe how the school district(s) will continue to support the project with local funds after the termination of state funding.

F. Budget

Matching: Projects funded under this grant program must provide matching of no less than 50 percent of the total cost of the project. Allowable matching sources of funds are: 1) in-kind contributions by the local school district and 2) local school district funds (locally raised revenues).



All applicants must provide a statement describing the cost effectiveness of the project, for example, that the project:

1. Establishes or maintains a program which is supplementary to each student's right to a free public education.
2. Promotes interagency planning to prevent duplication of services which are available from other sources.
3. Identifies the spectrum of services for young parents in the community and isolates the cost of the educational component of day care and the parenting education efforts associated with it.

Allowable costs include:

- a. Personnel;
- b. Equipment;
- c. Instructional services and materials; and
- d. Parent and child transportation.

VII. Review of Proposals and Grant Awards

Complete proposals received by August 22, 2008 will be reviewed by CSDE staff, according to the criteria presented in Section IX of this announcement. The CSDE will announce recipients of grant awards on or before September 2, 2008.

VIII. Other Program Requirements

- A. The CSDE staff will annually conduct on-site monitoring visits to all grant programs.
- B. Annual program evaluations must be submitted to the CSDE no later than August 30th following each fiscal year in which the school district participates in the grant program. Refer to Appendix D for Year End Report.
- C. Within 60 days after the close of the school year, each grantee must file a financial statement of expenditures with the CSDE, on such forms as the Department may require.
- D. The grantee must have complete management control of this grant. While the CSDE staff may be consulted for their assistance, they will not be directly responsible for the selection of subgrantees or vendors, nor will they be directly involved in the expenditure and payment of funds.



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IX. Review Criteria

Proposals will be reviewed and rated according to the following criteria:

A.	Statement of Demonstrated Need/Problem	Maximum Points
	1. Thorough description of need(s) is provided.	5
	2. Thorough description is given of the process and types of information used to identify need(s).	5
B.	Goals and Objectives	
	1. A concise statement of the goal(s) of the project is provided.	5
	2. Specific objectives for the implementation year are stated in measurable terms, including descriptions of: (1) the degree to which the proposal promotes school completion; (2) the expected benefits to the school district; (3) the number of students and children to be served, and (4) the programs and services to be offered cooperatively with other agencies.	15
C.	Project Organization, Services and Activities	
	1. The project sufficiently addresses the provision of education programs with day care components for students who are parents. Application demonstrates how this program will contribute to delaying additional pregnancies in teen parents and deters parenthood in nonparenting teens.	10
	2. Project activities are appropriate for the objectives of the program; and there is a clear statement of the anticipated cooperative efforts, including who is involved in the delivery of the programs and services, who will be responsible for administering the grant and what the decision-making structure will be.	5
	3. The project provides for informing students of the Young Parents Program.	5



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D. Evaluation Design

- | | |
|--|----|
| 1. The evaluation measures the degree to which each objective of the project is achieved. | 10 |
| 2. The evaluation design is technically sound and includes instruments/methods which are valid and reliable. | 5 |

E. Project Continuation

- | | |
|--|---|
| 1. The applicant's plan that, if successful, the program will continue to be supported by local resources. | 5 |
|--|---|

F. Budget

- | | |
|---|------------------|
| 1. Proposed expenditures are appropriate to the project objectives/activities, and the project is cost effective. | 5 |
| 2. Provides evidence that not less than 50 percent of the cost of the program will be borne by the school district(s). Documentation of match is mandatory. | Yes ____/No ____ |

G. Additional Considerations

- | | |
|--|----|
| 1. Consideration of the relative wealth of the school district. | 10 |
| 2. Consideration of the relative academic need of the school district. | 5 |
| 3. Consideration of the evidence of need for the program based on numbers of students and children to be served. | 5 |
| 4. The project sufficiently addresses collaboration with local or regional health agencies. | 5 |

Total Possible Points: 100

H. Other Program Requirements

1. Completed Affirmative Action Package.
2. Signed Statement of Assurances (Original).
3. Obligation of Grantees.
4. Applicants that are part of a collaborative effort funded in whole or in part by the Annie E. Casey Foundation must submit documentation that:

- a. the collaborative oversight entity has been provided the opportunity to review and comment on the grant application or proposal prior to submission to the Department;
- b. the proposal or application submitted provides information detailing the activities which assure priority access to services to children, youth and families referred by the collaborative oversight entity; and
- c. the applicant shall designate someone to act as liaison for the referral process.



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**Young Parents Program
Application
2008-2009**



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INSTRUCTIONS

1. Please use this form only. **Modifications, additional pages, attachments or appendices will not be accepted.** The reverse side of the page may be used if additional space is required.
2. Proposals (original and two copies) must be received by 4:30 p.m. on August 22, 2008.
3. Submit **original** and **two** copies to address below.
4. Facsimile ("faxed") copies of proposals/applications will **not** be accepted. Only proposals/applications with the **original** signatures will be accepted as timely filed.

Mailing/Delivery Address:

Shelby Pons, Program Manager
Connecticut State Department of Education
Bureau of Health/Nutrition, Family Services
and Adult Education
25 Industrial Park Road
Middletown, Connecticut 06457-1543



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COVER PAGE

CONNECTICUT STATE DEPARTMENT OF EDUCATION
 DIVISION OF FAMILY AND STUDENT SUPPORT SERVICES

BUREAU OF HEALTH/NUTRITION,
 FAMILY SERVICES AND ADULT EDUCATION

YOUNG PARENTS PROGRAM

Competitive Grant Application

Grant Period: **July 1, 2008** through **June 30, 2009**

<u>Applicant Agency</u> (Name, address and phone)	<u>Local Project Title</u> <u>Project Dates:</u> From _____ To _____
<u>Agency Contact Person</u> (Name, address and phone)	<u>Estimated Funding:</u> State \$ _____ Local \$ _____ In-Kind \$ _____ TOTAL \$ _____

I, _____, the undersigned authorized chief administrative official of this agency submit this proposal on behalf of the applicant agency, attest to the appropriateness and accuracy of the information contained herein, and certify that this proposal, if funded, will comply with all relevant requirements of state and federal laws and regulations.

Signature _____ Title _____

Name (typed) _____ Date _____

Date of Local Board Acceptance _____



Project Number: _____
(CSDE Use Only)

A. Statement of Demonstrated Need/Problem

1. Description of the needs.
2. Types of information/procedures to identify needs.

Provide the following information:

1. Number of programs. _____
2. Number of teen parents served. _____
3. Number of babies and preschoolers served. _____
4. Grade levels involved in program. _____
5. Describe academic needs to be addressed that set program objectives.

(Include an additional page if needed for your responses).



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Project Number: _____
(CSDE Use Only)

Young Parents Program
2008-2009

B. Goals and Objectives

1. Statement of Goals.
2. Specific objectives in descriptive measurable terms.

Provide the following information:

1. The number of students and children to be served. _____
2. Description of the degree to which the proposal promotes school completion.
3. The expected benefits to the school district.
4. The programs and services to be offered cooperatively with other agencies.

(Include an additional page if needed for your responses).



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Project Number: _____
(CSDE Use Only)

Young Parents Program
2008-2009

C. Project Organization, Services and Activities

Provide the following information:

1. Address the provision of education programs with day care components for students who are parents; and describe how this program contributes to delaying additional pregnancies in teens and deters parenthood in nonparenting teens.
2. Describe who is involved in the delivery of the program and services and who will be responsible for administering the grant.
3. Describe how the project informs students of the Young Parents Program.

(Include an additional page if needed for your responses).



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Project Number: _____
(CSDE Use Only)

Young Parents Program
2008-2009

D. Documentation and Evaluation

1. The applicant agreed to provide the documentation required.
2. The applicant has designated a person to provide documentation and evaluation as a condition of the grant award.

Name of person providing documentation and evaluation: _____

Provide the following information:

1. Describe the procedures to be used to determine how the objectives of the proposed project will be achieved. If a grant was awarded in the prior year, include or attach documentation and evaluation measures, methods, techniques and procedures from that year.
2. Describe how the evaluation design is technically sound and includes instruments/methods which are valid and reliable.

(Include an additional page if needed for your responses).



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Project Number: _____
(CSDE Use Only)

Young Parents Program
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E. Project Continuation

Describe how the program will continue to be supported by local resources.

(Include an additional page if needed for your responses).



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Project Number: _____
 (CSDE Use Only)

Young Parents Program
 2008-2009

ED 114 Fiscal Year 2009

Budget Form

Vendor Name:		Vendor ID:	
Grant Title: Young Parents Program			
Project Title: Young Parents Program			
Fund:11000 SPID: 17044 Year: 2009 PROG: 82079 CFI: 170003 CF2:			
AUTHORIZED AMOUNT BY SOURCE:			
LOCAL BALANCE:		CARRYOVER DUE	CURRENT DUE
		Grant Funding	Local Matching Funds including in-kind
CODES	DESCRIPTIONS		
100	Personal Services - Salaries		
200	Personal Services - Employee Benefits		
300	Purchased Professional and Technical Services		
400	Purchased Property Services		
500	Other Purchased Services		
580	Travel		
600	Supplies		
	Total		
XTLM	Total Local Matching		



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Project Number: _____
(CSDE Use Only)

Young Parents Program
2008-2009

F. Budget Narrative

Please provide a brief description of each line item expenditure in your budget, both state and local. If in-kind contributions are applied to the local match, please describe.

(Include an additional page if needed for your responses).

SUMMARIZE AND LIST COST FOR PROGRAM ADMINISTRATION AND EVALUATION.

Code Number

Description



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G. Additional Considerations

H. Other Program Requirements

- 1. Completed Affirmative Action Package Yes ___/ No ___
- 2. Signed Statement of Assurances Yes ___/ No ___

Applicants who have not submitted a completed Affirmative Action Package to the Connecticut State Department of Education, Office of Legal Affairs, prior to this requirement, must complete the enclosed Affirmative Action Package. If you have a current Affirmative Action Package on file with SDE, complete the appropriate form included with this RFP.

- 3. Freedom of Information Act (FOIA) - All of the information contained in a proposal submitted in response to this RFP is subject to the Freedom of Information Act Section 1-200 et seq.(FOIA). The FOIA declares that except as provided by federal law or state statute, records maintained or kept on file by any public agency (as defined in the statute) are public records and every person has the right to inspect such records and receive a copy of such records
- 4. Obligations of Grantees - All bidders are hereby notified that the grant to be awarded is subject to contract compliance requirements as set forth in Connecticut General Statutes Section 4a-6O and Section 4a-68j-1 et seq. of the Regulations of Connecticut State Agencies.

Furthermore, the grantee must submit periodic reports of its employment and sub-contracting practices in such form, in such manner and in such time as may be prescribed by the Connecticut Commission on Human Rights and Opportunities.

- 5. Annie E. Casey Foundation Collaborative Oversight Entity Review and Comment Proposal - Documentation must be provided by applicants who are part of a collaborative effort funded in whole or in part by this foundation that the collaborative oversight entity has been provided the opportunity to review and comment on the grant application or proposal prior to submission to the CSDE and that the applicant has designated someone to act as liaison for the referral process.



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Appendix A

Master Budget Form Object Code Descriptions



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APPENDIX A: BUDGET AND BUDGET CODES OBJECTIVE

Master Budget Form Object Code Descriptions/Includable Items

- 100 Personal Services – Salaries**
Salaries of both permanent and temporary employees, including personnel substituting for those in permanent positions are included.
- 200 Personal Services – Employee Benefits**
Expenses on behalf of the employees whose salaries are reported in '100' accounts. These amounts are not included in gross salaries. Included are employee costs of group insurance, social security, and retirement contribution, etc.
- 300 Purchased Professional and Technical Services**
Services, which, by their nature, can be performed only by persons or firms with specialized skills and knowledge.
- 400 Purchased Property Services**
Expenses for services to operate, repair, maintain and rent property used by the, performed by persons other than employees.
- 500 Other Purchased Services**
Expenses for services rendered by organizations or non-employees that are not classified as Purchased Professional and Technical Services or Purchased Property Services.
- 580 Travel**
Expenditures for transportation, meals, hotel and other expenses associated with staff travel. Per diem payments to staff in lieu of reimbursement for subsistence (room and board) are also included.
- 600 Supplies**
Expenses for items that are consumed, worn out, or deteriorated through use and have an expected useful life of less than one year.



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Appendix B

Affirmative Action Package



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APPENDIX B: AFFIRMATIVE ACTION PACKET

CERTIFICATION THAT A CURRENT
AFFIRMATIVE ACTION PACKET IS ON FILE

Agencies with an Affirmative Action Plan on file need to certify such by signing the statement below.

I, the undersigned authorized official, hereby certify that the applying organization/agency has a current affirmative action packet on file with the Connecticut State Department of Education. The affirmative action packet is, by reference, part of this application.

Signature of Authorized Official: _____ **Date:** _____

Name and Title: _____



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Appendix C

Statement of Assurances



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APPENDIX C: STATEMENT OF ASSURANCES

CONNECTICUT STATE DEPARTMENT OF EDUCATION
STANDARD STATEMENT OF ASSURANCES
GRANT PROGRAMS

PROJECT TITLE: _____

THE APPLICANT: _____ **HEREBY ASSURES THAT:**

(Insert Agency/School/CBO Name)

- A. The applicant has the necessary legal authority to apply for and receive the proposed grant;
- B. The filing of this application has been authorized by the applicant's governing body and the undersigned official has been duly authorized to file this application for and on behalf of said applicant and otherwise to act as the authorized representative of the applicant in connection with this application;
- C. The activities and services for which assistance is sought under this grant will be administered by or under the supervision and control of the applicant;
- D. The project will be operated in compliance with all applicable state and federal laws and in compliance with regulations and other policies and administrative directives of the Connecticut State Board of Education and the State Department of Education;
- E. Grant funds shall not be used to supplant funds normally budgeted by the agency;
- F. Fiscal control and accounting procedures will be used to ensure proper disbursement of all funds awarded;
- G. The applicant will submit a final project report (within 60 days of the project completion) and such other reports, as specified, to the State Department of Education, including information relating to the project records and access thereto as the State Department of Education may find necessary;
- H. The Connecticut State Department of Education reserves the exclusive right to use and grant the right to use and/or publish any part or parts of any summary, abstract, reports, publications, records and materials resulting from this project and this grant;
- I. If the project achieves the specified objectives, every reasonable effort will be made to continue the project and/or implement the results after the termination of state/federal funding;
- J. The applicant will protect and save harmless the Connecticut State Board of Education from financial loss and expense, including legal fees and costs, if any, arising out of any breach of the duties, in whole or part, described in the application for the grant;

K. At the conclusion of each grant period, the applicant will provide for an independent audit report acceptable to the grantor in accordance with Sections 7-394a and 7-396a of the Connecticut General Statutes and the applicant shall return to the CSDE any moneys not expended in accordance with the approved program/operation budget as determined by the audit;

L. Required Contract Language:

1) For purposes of this section, "Commission" means the Commission on Human Rights and Opportunities.

For the purposes of this section, "minority business enterprise" means any small contractor or supplier of materials 51 percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (a) who are active in the daily affairs of the enterprise, (b) who have the power to direct the management and policies of the enterprise and (c) who are members of a minority, as such term is defined in subsection (a) of Conn. Gen. Statute Section 32-9n; and "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations. "Good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements.

For purposes of this section, "sexual orientation" means having a preference for heterosexuality, homosexuality or bisexuality, having a history of such preference or being identified with such preference, but excludes any behavior which constitutes a violation of part VI of chapter 952 of the general statutes.

2) The contractor agrees and warrants that in the performance of the contract such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the state of Connecticut. If the contract is for a public works project, the contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such project. The contractor further agrees to take affirmative action to insure that applicants with job related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved;

(b) the contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the contractor, to state that it is an "Affirmative Action-Equal Opportunity Employer" in accordance with regulations adopted by the commission; (c) the contractor agrees to provide each labor union or representative of workers with which such contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or worker's representative of the contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (d) the contractor agrees to comply with each provision of this section and Connecticut. Gen. Stat. Sections 4a-62, 32-9e, 46a-56 and 46a-68b to 46a-68k, inclusive, and

with each regulation or relevant order issued by said Commission pursuant to said sections; (e) the contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the contractor as relate to the provisions of this section and section 46a-56.

- 3) Determination of the contractor's good faith efforts shall include but shall not be limited to the following factors: The contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- 4) The contractor shall develop and maintain adequate documentation, in a manner prescribed by the commission, of its good faith efforts.
- 5) The contractor shall include the provisions of subsection (2) of this section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the state and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the commission. The contractor shall take such action with respect to any such subcontract or purchase order as the commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with this section and Connecticut Gen. Statute Sections 4a-62, 32-9e, 46a-56 and 46a-68b to 46a-68k, inclusive; provided if such contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the state and the state may so enter.
- 6) The contractor agrees to comply with the regulations referred to in this section as they exist on the date of this contract and as they may be adopted or amended from time to time during the term of this contract and any amendments thereto.
- 7) (a) The contractor agrees and warrants that in the performance of the contract such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any matter prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation;

(b) The contractor agrees to provide each labor union or representative of workers with which such contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (c) the contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said commission pursuant to section 46a-56 of the general statutes; (d) the contractor agrees to provide the commission on human rights and opportunities with such information requested by the commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the contractor which relate to the provisions of this section and section 46a-56 of the general statutes.

8) The contractor shall include the provisions of subsection (7) of this section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the state and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with section 46a-56 of the general statutes; provided, if such contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the state and the state may so enter.

M. The grant award is subject to approval of the CSDE and availability of state or federal funds.

N. The applicant agrees and warrants that Sections 4 -190 to 4 -197, inclusive, of the Connecticut General Statutes concerning the Personal Data Act and Sections 10-4-8 to 10-4-10, inclusive, of the Regulations of Connecticut State Agencies promulgated there under are hereby incorporated by reference.

I, the undersigned authorized official; hereby certify that these assurances shall be fully implemented.

Signature

Name (typed)

Title (typed)

Date



Approved By Forms Review Committee:

RFP006-062508
Young Parents Program

Appendix D

Year End Report



Approved By Forms Review Committee:

RFP006-062508
Young Parents Program

**CONNECTICUT STATE DEPARTMENT OF EDUCATION
DIVISION OF FAMILY AND STUDENT SUPPORT SERVICES**

BUREAU OF HEALTH/NUTRITION,
FAMILY SERVICES AND ADULT EDUCATION

*Young Parents Program Evaluation
2008-2009*

School District	Code	Contact Person	Tel. No	Filing Period

I. Participation in the Program

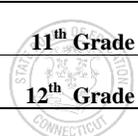
Description	Age Range	# Male/Female		# of Minority	# Total Served
A. Children Provided Care					
B. Student Parents					
C. Nonparent Students					

II. Student Parents

A. To what degree did the program contribute to the student parents' regular attendance in school?

Description	Total # Served (Sec. 1/ Line A Total)	# Dropped Out	# Who Completed Course of Study and moved to next grade level	# Awarded Diplomas/ GED
Total Student Parents				
Subtotals				
6 th and 8 th Grade				
9 th Grade				
10 th Grade				
11 th Grade				
12 th Grade				

B. To what degree did the program help student parents to acquire parenting and child development skills?



III. Nonparent Students

A. To what degree did nonparent students have the opportunity to acquire information on child development and parenting skills?

IV. Special Needs of Children Provided Child Care

A. Are there children that are identified and receiving services through Connecticut Birth to Three systems?

Description	# Referred for Services		# Special Needs Students Served	
	M	F	M	F
Connecticut Birth to Three System				

V. Interagency Collaboration/Cooperation

- A. To what degree did the program help to establish or expand interagency cooperation/ coordination to meet the: (1) health; (2) educational; (3) counseling; and (4) day care needs of young parents and their children?

- B. Summarize observations about the program made by students, staff, cooperating health and community agencies, the media, etc. Attach supportive information, if available.

- C. Describe evaluation measures and attach any evaluation materials which relate to your stated program objectives.

Please return **two** copies to:


Connecticut State Department of Education
Attention: Shelby Pons, Program Manager
 Bureau Of Health/Nutrition, Family Services and Adult Education
 25 Industrial Park Road
 Middletown, Connecticut 06457-1543

Approved By Forms Review Committee:
RFP006-062508
Young Parents Program

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