



STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION



TO: Connecticut SAT School Day Test Center Supervisors

FROM: Abe Krisst

DATE: May 9, 2016

SUBJECT: Connecticut SAT School Day Student Results

Student results from the March 2, 2016, Connecticut SAT School Day will be available to students on May 10, 2016¹. Students can access their scores using their student account on the College Board Web site. Scores from the April 27, 2016, Connecticut SAT School Day makeup date will not be available until mid-June.

Schools will have access to student-level Connecticut SAT School Day results on May 12, 2016. **You must have access to the College Board's score report portal to view the Connecticut SAT School Day results.** The portal consists of two areas:

- **Download Center:** This area provides electronic score downloads. Connecticut SAT School Day data files for your district/school will be available in this area of the portal on May 12. Prior SAT and PSAT/NMQT results will also be unavailable until May 12, as the score files for the March 2, 2016 Connecticut SAT School Day are uploaded.
- **Report Center:** This area provides reporting tools for educators to configure and run online reports, apply filters for data analysis, and print student reports for the Connecticut SAT School Day. Those features will be available in mid-June after the make-up day results have been scored and uploaded.

To access the score reporting portal, you must have a College Board Professional account and have been granted access to reporting by your school's Data Access Tool (DAT) Manager. If you have access from prior testing, there is nothing additional you need to do. You will have access per the dates outlined above. If you or your school does not have access, to start, each district/school must identify at least one DAT Manager. This person is responsible for assigning access to educators within the school. The DAT Manager will assign a user role to each educator. There are three different roles:

¹ Some students may receive scores at a later date because of late receipt of answer sheets, missing information on the answer sheet, or other conditions that flag a test for more attention.

Test Center Supervisors

May 9, 2016

Page 2

Role	Description	Recommendations
Data Files Management	User has access to the Download Center to download data files.	Information Technology personnel that need access to files for inclusion in data warehouse.
Reporting Summary	User has access to the Reports Center for aggregate assessment score reporting. No student detail is provided.	Anyone who needs summary-level data, but should not have access to individual student information. Example: Curriculum Director.
Reporting Detail	User has access to the Reports Center for detail assessment score reporting. Users can drill down from the aggregate assessment score reporting to the student level.	Principals, teachers, counselors, anyone who works with students and needs student-level access.

If you need any assistance gaining access to your online scores, assigning privileges to your staff, or understanding the various reports available in the College Board's score report portal, please contact Alan Bernstein of the College Board by e-mail at abernstein@collegeboard.org.

If you have any questions about the Connecticut SAT School Day, please contact Michelle Rosado, SAT Program Manager, via email at michelle.rosado@ct.gov.

Thank you.

Cc: District Test Coordinators