

## Test Information Distribution Engine (TIDE)

All students participating in the Smarter Balanced Field Test must be registered in the Test Information Distribution Engine (TIDE). *Unlike last year's pilot test, this year the Connecticut State Department of Education (CSDE) will upload student demographic data for all participating students.* This upload will occur in late January. The CSDE will also be merging accommodations data entered on the CAPT/CMT Accommodations Web site into TIDE, so districts will not be responsible to enter this information into TIDE. The [TIDE User Guide](#) that provides information about using TIDE is available on the [Smarter Balanced Field Test portal](#). This document provides information regarding adding and managing users and students. District Test Coordinators will soon receive an e-mail from "Smarter-DoNotReply@airast.org" regarding their TIDE account as a District Administrator. Once your account is set up, District Administrators may add and manage school-level users.

Student data may **not** be added by District Administrators until **after the CSDE upload later this month.**

Please note that Designated Supports for general education students (those without an Individualized Education Program (IEP), 504 plan or English Learner (EL) plan) **will** need to be entered into TIDE by district users. Additionally, students who enroll in your district after the CSDE's upload of student data will need to be added to the TIDE system by the District Administrator.

## February District Test Coordinator Training

*Save the date!* The CSDE will be hosting four half-day workshops on February 24 and 26, 2014, at the Institute of Technology & Business Development (ITBD) in New Britain, for District Test Coordinators. These workshops will provide an overview of the Smarter Balanced Field Test administration, as well as protocols to be followed prior to, during, and after testing. More information about these workshops will be communicated soon.

Contact the **Academic Office** at 860-713-6860 or [SmarterBalancedCT@ct.gov](mailto:SmarterBalancedCT@ct.gov) with questions regarding the Smarter Balanced Assessment System.