

FY 2008-2009 Grant Listing Instructions

Payment Reports may be accessed at:

<http://www.csde.state.ct.us/public/dgm/grantreports1/paydetlMain.aspx>

Under **A. Select Year**, choose **2008-2009**.

Under **B. Report type**, choose **Summary**. Once you select the town or other grantee (from the **All Others** category), and either **All Grants** or a specific grant from the drop down list, then click **Submit**. From the next screen, click **Download CSV** to get the coding string breakdown.

If you choose a grantee from the **All Others** category, you must click on the circle that says **All Others** and then choose the grantee which is in alphabetical order by name on the list below.

Please note: In regards to Federal Awards, the Grant titles referenced in the payment report may not be the same as the CFDA Title. When preparing the *Schedule of Expenditures of Federal Awards*, please use the CFDA Title as indicated in Attachment II.

ED141 Expenditure Reports may be accessed at:

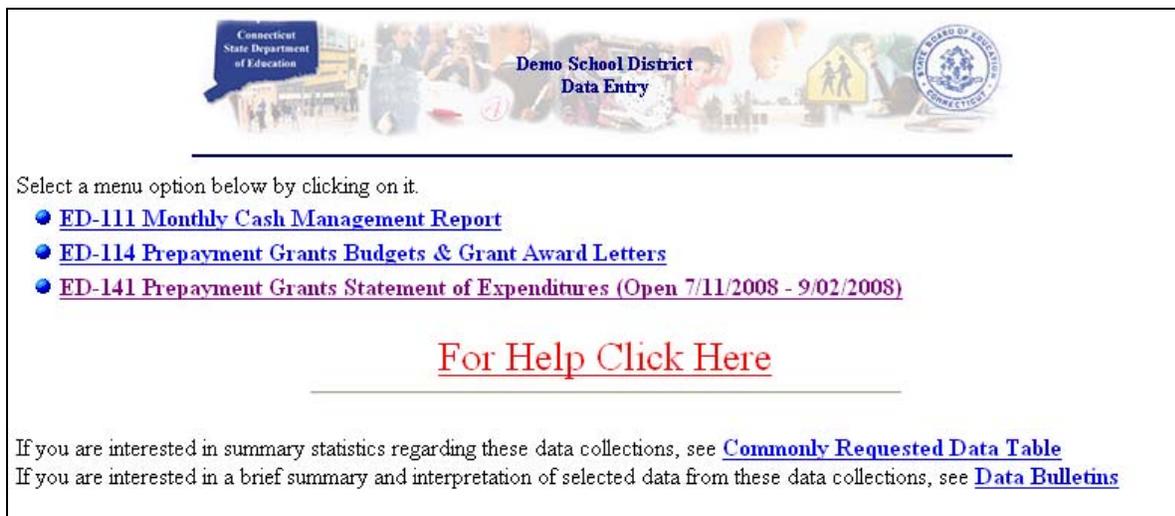
<https://www.csde.state.ct.us/>

When you click on this link enter the following:

Username: cmed111

Password: ca\$hman

This will get you to the following menu:



Select a menu option below by clicking on it.

- [ED-111 Monthly Cash Management Report](#)
- [ED-114 Prepayment Grants Budgets & Grant Award Letters](#)
- [ED-141 Prepayment Grants Statement of Expenditures \(Open 7/11/2008 - 9/02/2008\)](#)

[For Help Click Here](#)

If you are interested in summary statistics regarding these data collections, see [Commonly Requested Data Table](#)
If you are interested in a brief summary and interpretation of selected data from these data collections, see [Data Bulletins](#)

The **Read-Only** Username and Password for these reports are:

Username: grants

Password: exprpt

Grantees will use the same User Name, Password and Certification codes as those used for the monthly ED111 Cash Management Report system.

School Districts

1. School Districts access this application through the website: <https://www.csde.state.ct.us/districts/>
2. Enter your first *User Name* and *Password* that you normally use to access this menu. The User Name and Password are case-sensitive.
3. From the menu, click on the link: [ED-141 Prepayment Grant Statement of Expenditures \(Open 7/11/2008 – 9/02/2008\)](#).
4. On the Prepayment Grants Log In screen enter your *User Name* and *Password*, the one you usually use for the ED111 or ED001 application. This User Name and Password is not case-sensitive.
5. Click on *Select* for FY 2008-2009.

Other Grantees

1. Other Grantees will access this application through the website: <https://www.csde.state.ct.us/>
2. Enter *User Name: cmed111* and *Password: ca\$hman*. The User Name and Password are case-sensitive.
3. From the menu, click on the link: [ED-141 Prepayment Grant Statement of Expenditures \(Open 7/11/2008 – 9/02/2008\)](#).
4. On the Prepayment Grants Log In screen enter your *User Name* and *Password*, the one you usually use for the ED111 or ED001 application. This User Name and Password is not case-sensitive.
5. Click on *Select* for FY 2008-2009.

Please note: If you remain idle on these screens for longer than 30 minutes, the system will automatically log you off.